

**PETITION FOR
ACADEMIC BANKRUPTCY**
(Return to the Records Office)

Name

Student ID Number (Required)

Mailing Address

City/State/Zip

Email Address: _____

ACADEMIC BANKRUPTCY (Criteria)

Have you remained out of KCTCS for two (2) *full* years? Yes No **AND**

Have you completed at least twelve (12) hours in non-developmental and non-remedial coursework after readmission? Yes No **AND**

Have you attained a grade point of average of 2.0 or better after readmission? Yes No

NOTES: PLEASE READ CAREFULLY

- You must be able to answer “Yes” to all three questions to meet the criteria (Senate Rule IV, 2.2)
- All coursework taken prior to a two-year absence from KCTCS shall be included in the bankruptcy. A student who has elected to declare academic bankruptcy will continue to receive credit for those courses with a grade of A, B, C, D, or P but those grades will not be included in the computation of the student's grade point average. The calculation of the grade point average after the student declares bankruptcy begins with the semester of readmission (Senate Rule IV, 2.2).
- The Academic Bankruptcy option may be used only once (Senate Rule IV, 2.2). Once applied to a student's academic records, academic bankruptcy cannot be reversed. Some postsecondary institutions do not accept coursework included in academic bankruptcy.
- A student who has completed a credential and re-enrolls may not apply the academic bankruptcy rule to courses taken for the credential already completed (Senate Rule IV, 2.2).
- Coursework taken at Lees Junior College (prior to consolidation with HCC in 1996) is *not* eligible for academic bankruptcy; those records cannot be altered.

I acknowledge I have read and understand information contained in this form, and elect to declare academic bankruptcy on all KCTCS coursework taken prior to my two-year absence from KCTCS colleges. I understand this action cannot be reversed.

Student Signature

Date