

**Deadline  
for application:  
June 15, 2018**

# Medical Assisting\*



A Medical Assistant is an integral member of the health care delivery team, qualified by education and experience to work in the administrative office (including knowledge in electronic medical records and paper-based records), the examining room, and the physician office laboratory.

## Credentials earned upon program completion:

- **Associate in Applied Science** – Medical Assisting (Students then will take the national certification exam to become a Certified Medical Assistant)
- **Certificate** – Medical Office Insurance Billing and Coding
- **Certificate** – Medical Office Administrative Assistant
- **Certificate** – Electrocardiograph Technician

\*This program is pending approval from the Southern Association of Colleges and Schools Commission on Colleges. Students will not be admitted until this approval is received.

**Students must attend a pre-admission conference in order to be considered for acceptance to the program.**

If unable to make one of the dates, contact Shaun Neace, at [Sneace0003@kctcs.edu](mailto:Sneace0003@kctcs.edu) or (606) 487-3590.

## Pre-Admission Conference Schedule:

- **Thursday, April 26, 2018 • 4 p.m.**  
Hazard Campus  
Jolly Classroom Center, Room 213
- **Tuesday, May 1, 2018 • 6 p.m.**  
Hazard Campus  
Jolly Classroom Center, Room 213
- **Thursday, May 17, 2018 • 1 p.m.**  
Technical Campus  
Devert Owens Building, Room 112
- **Wednesday, May 30, 2018 • 4 p.m.**  
Hazard Campus  
Jolly Classroom Center, Room 213

#GO2HCTC

One Community College Drive | Hazard, KY 41701 | (606) 436-5721 | [hazard.kctcs.edu](http://hazard.kctcs.edu)



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