

MSU Teacher Education Program (TEP) Spring 2014 Application Information:

GPA AND COURSE REQUIREMENTS

- **Admission to MSU** – In pursuit of completing a program leading to teacher certification
- **Completion of minimum semester hours**
30 hours for IECE, P-5, Middle Grades or Special Education
- **Minimum cumulative GPA of 2.75 on a 4.0 scale OR a minimum cumulative GPA of 3.0 on the last 30 credit hours completed.** All college courses attempted must be part of the applicant's MSU transcript. All transfer courses, as well as MSU credit, are used in calculating GPA. There is no rounding up.
- **Completion of the following five core courses** with grades of "C" or better:
ENG 100 Writing I (HCTC equivalent is ENG 101)
ENG 200 Writing II (HCTC equivalent is ENG 102)
COMM 108 Fundamentals of Speech Communication (HCTC/KCTCS equivalent is COM 181)
EDF 207 Foundations of Education (HCTC/KCTCS equivalent is EDU 201)
EDF 211 Human Growth & Development (HCTC/KCTCS equivalent is EDP 202)

TESTING REQUIREMENTS (don't forget there will be a new praxis series for fall 2014 – ask if you have questions!!)

Students applying for the TEP at MSU must obtain the following scores on the PRAXIS pre-professional skills (PPST) assessments:

- Pre-Professional Skills Test: Mathematics - 174 **AND**
- Pre-Professional Skills Test: Reading – 176 **AND**
- Pre-Professional Skills Test: Writing – 174

For information about the praxis exams and to register for the test, please visit the PRAXIS website: <http://www.ets.org/praxis>

Please remember, we have a new process in place that will allow you to apply to the TEP even if you are deficient in one or more of the above admissions criteria areas. You will just need to meet all deficiencies by the end of spring semester.

The TEP Timeline for the Spring Semester is:

January 13-31 – TEP Applications are available in FOLIO 180

February 10-14 – TEP Portfolio documents must be uploaded into FOLIO 180

February 19-March 14 – TEP Interview Committee will be conducting interviews

March 28 – TEP Orientation Check lists due for those being recommended for TEP admissions

The instructions for submitting your TEP application are as follows:

1. Log on to Folio180.
2. Select the **Section & Portfolio Templates**.
3. To make the application available, click on the red check in the **Apply** column beside the **TEP Application** and select **Okay** and **Close**.
4. Select the **Input Activities** Tab.
5. Choose **Personal Information** and **Edit** to update any changes to your personal information.
6. Select **Save and Return** to save your information.
7. Select the **Portfolios/Resumes** Tab.
8. Select **TEP Application**.
9. Complete each section by selecting **Add** next to the section title. **No artifacts are necessary for this application. **Type N/A for fields not applicable to you.*
10. When you have completed a section, select **Save and Return**. Completing this step will ensure that you have successfully submitted your application.

After you have completed and saved all sections, your application will be reviewed, and you will be contacted via your MSU student email account when your eligibility application is approved or to let you know if there are problems with your application. Incomplete or inaccurate sections in the application may result in failure to move forward in the admission process. For assistance, please contact Leah Rucker at ld.rucker@moreheadstate.edu, 783-9352 or 801 Ginger Hall.

Students who have previously applied to the TEP must complete a new application in order to be considered for the current cycle. Follow steps 1-10 as directed above to complete the new application.