

Protect Class Schedule Summer 2011

For Summer 2011, all students MUST do one of the following to prevent cancellation of their class schedule:

- 1. If you have SOME financial aid, scholarships, waivers or other sources of assistance:**

You will need to pay your remaining balance in full first and then select the "Financial aid plan" to protect your class schedule.

Protect Class Schedule Summer 2011

- 2. If you have financial aid, scholarships, waivers or other sources of assistance that covers your bill in full.**

You will need to select the "Financial aid plan" to protect your class schedule.

- 3. If you do NOT have any financial aid, scholarships, waivers or other sources of assistance.**

You will need to pay your bill in full to prevent cancellation of your class schedule. (No protect class schedule plan needed.)

Financial Aid Plan

Financial Aid Plan - There is no fee and no payment required at the time of enrollment. The purpose of this plan is to protect the class schedule for students with any portion of their bill being covered by financial aid, scholarships, waivers, or other sources of assistance.

Financial Aid Plan

- If you are enrolled in multiple summer sessions, you will only need to enroll in the “Financial aid plan” once and this will cover all sessions. Due dates to enroll or pay your bill in full are listed below:**

Intersession	May 23, 2011
Summer I	June 07, 2011
Summer	June 09, 2011
Summer II	July 06, 2011

Protect Class Schedule Plans

- Can a student pay their bill in full and NOT enroll in the “Financial aid plan”?

The only instance where a student would not enroll in the Financial aid plan, is if they have NO financial aid, scholarships, waivers or other sources of assistance.

These students need to pay their account in full. There is no payment plan available for summer sessions.

Protect Class Schedule Fall 2011

Beginning Fall 2011, all students that have any portion of their bill covered by financial aid, scholarships, waivers or other sources of assistance, MUST enroll in one of the following plans to protect their class schedule.

- **Standard Payment Plan**
- **Financial Aid Plan**

Protect Class Schedule Fall 2011

- **Standard Payment Plan – Requires one-third of your balance and a \$50 installment payment fee at the time of enrollment.**
- **Financial Aid Plan – There is no fee and no payment required at the time of enrollment.**

Standard Payment Plan: Who should enroll?

- 1. If you do NOT have any financial aid, scholarships, waivers, or other sources of assistance and cannot pay your bill in full. You need to set up installment payments for the amount due.**

Select the “Standard payment plan” to protect your class schedule and spread payments over three months. One-third of your balance and a \$50 installment payment fee are required at the time of enrollment.

Standard Payment Plan: Who should enroll?

2. If you have **SOME** financial aid, scholarships, waivers, or other sources of assistance and **cannot** pay the remaining balance in full. You need to set up installment payments for the amount due.

Select the “Standard payment plan” to protect your class schedule and spread payments over three months. One-third of your remaining balance and a \$50 installment payment fee are required at the time of enrollment.

Standard Payment Plan

Standard Payment Plan

Protect class schedule and spread payments over three months: (August, September, and October)

August 29th, 2011 – due date to enroll in this plan and pay \$50 installment payment fee and one-third of your net balance, to prevent cancellation of class schedule.

****Please Note: Students will NOT be able to use their meal plan or charge books until they have enrolled in a “Protect Class Schedule Plan”.**

Financial Aid Plan: Who should enroll?

- 1. If you have SOME financial aid, scholarships, waivers or other sources of assistance and CAN pay your remaining balance in full.**

You will need to pay your remaining balance first and then select the “Financial aid plan”.

- 2. If you have financial aid, scholarships, waivers or other sources of assistance that covers your bill in full.**

You will need to select the “Financial aid plan”.

Financial Aid Plan

Financial Aid Plan - there is no fee and no payment required at the time of enrollment.

August 29th, 2011 – due date to enroll in this plan to avoid cancellation of class schedule.

****Please Note: Students will NOT be able to use their meal plan or charge books until they have enrolled in a “Protect Class Schedule Plan”.**

Protect Class Schedule

- **Can a student pay their bill in full and NOT enroll in a protect class schedule plan?**

The only instance where a student would not enroll in an online protect class schedule plan is if they have NO financial aid, scholarships, waivers or other sources of assistance and can pay their balance in full.

(Please note that if the student makes any changes to their schedule, meal plan, book charges, etc.; their balance due could change. It is the students responsibility to make sure their balance is paid in full by the deadline date.)

Bookstore Charges

- **Once a student has enrolled in a “Protect Class Schedule plan” they have the option to charge up to \$800.00 in books to their student account through the University Bookstore.**

Meal Plans

- **Students will NOT be able to use their meal plan until they have enrolled in a “Protect Class Schedule Plan” or paid their account in full.**
- **If any portion of the student’s bill is covered by financial aid, scholarships, waivers or other sources of assistance, the student must be enrolled in a “Protect Class Schedule Plan” to use their meal plan; even if their account balance has been paid in full.**

Third Party Payments

- **If a student has any type of third-party payment that will be assisting them with tuition, fees, etc. that is not reflected on their student account; they will need to contact the Office of Accounting & Financial Services at (606) 783-2019 for assistance.**
- **Documentation from the third-party must be received in our office before these payments can be applied. Students may also want to contact the third-party to make sure the proper documentation has been sent to MSU.**

Third Party Payments

Third Party Payments most commonly used include:

- Vocational Rehabilitation
- Tenco
- Americorps
- Veterans Rehabilitation or other VA Benefits
- National Guard
- KAPT-Kentucky's Affordable Prepaid Tuition Plan
- WIA (Northeast, Big Sandy, etc...)
- St. Claire

Facts to Remember!

- Morehead State University does not send out paper bills. Electronic (e-bill) statements are sent on a monthly basis to students MSU EagleMail account or students may view or pay their account online via MyMoreheadState by selecting “My Billing Info”.
- Students may also pay their bill in person or by mail at the Howell-McDowell Administration Building, Room 207, or at any Regional Campus Center.

Refunds & Direct Deposit

- **Refund checks will be direct deposited no earlier than two weeks AFTER classes begin. If students don't set up direct deposit, their refund check will be mailed to their permanent home address.**
- **To set up direct deposit:
Login to "MyMoreheadState"
Select "Bank Information (Direct Deposit)" located under Student Financial Information.**

Authorized Users

- **Students may give others (parents, employers, etc.) the ability to access their account information.**
- **In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), student financial records may not be shared with a third party without a student's written consent.**
- **Authorized users DO NOT have access to stored payment methods, academic records, or other personal information.**