

Hazard Community & Technical College
Board of Directors
Minutes
November 20, 2014
Commodore Room

Present: Chair Pat Wooton, Bill Weinberg, Rachel Combs, Dr. Jyotin Chandarana, Stephen Bowling, Shawn Harley, Homer Terry and Shirley Engle

Guests: President Dr. Stephen Greiner, Donna Roark, Connie Watts, Delcie Combs, Vickie Combs and Beth Pennington

Dinner was served at 5:30 p.m.

The meeting began at 6:00 p.m. in the Commodore Room on the Hazard Campus.

Regular Session

Chair Wooton called the meeting to order and asked for a review of the minutes from the August 21, 2014 meeting. Bill Weinberg moved and Dr. Chandarana seconded the motion to approve the minutes. The motion passed unanimously.

President's Report

Financial Aid Update

Dr. Greiner discussed the default rate. The default rate is when a student takes out a federal loan to go to school and does not pay it back. The government says that if your default rate is over 30% over three consecutive years, you will lose the opportunity to offer loans to students and you will also lose all your Pell financial aid. He explained that we already have two consecutive years in default and we already know that year number three will be over 30%. We have hired KEA, a national firm that helps colleges file appeals for the default rate. KEA has reported that they have discovered that the 2010 default rates are under 30%. They found that in 2010 there were errors in the reporting, and the 2013 year is going to be fine.

Budget Update

Connie Watts, Chief Financial Officer, reported that in 2014 we closed out with a positive balance. Dr. Greiner added that the state financial report is down by \$1.5 million, and in shortfalls we are down \$5 million in five years.

Mr. Bill Weinberg asked how we make up for a shortfall in 2015. Connie stated that there was a reserve set aside in the event of this happening. In 2014 we had set aside \$750,000 compared to last year \$1,000,000. Dr. Greiner also added that there are positions that have not been filled, and he only distributed 50% of equipment and supply budgets at the first of the year. He also stated that based on demographics there are fewer high school graduates.

Academic Services Update

Dr. Greiner announced that we have been fortunate enough to receive a \$10 million TAACCCT grant. It will be led by Dr. Ella Strong. The \$10 million dollars will be used for training in MIT and CIT. We will develop 5 degree programs and 13 certificates. There are six colleges partnering in this and we are the

lead college. We will be hiring 8 new employees. These employees will begin January 1 , 2015. Dr. Greiner stated that the six partners are: Southeast, Big Sandy, Somerset, Jefferson and West Ky.

Dr. Chanderana asked for an update on the sonography program. Vickie said we had not found a permanent coordinator but we did find an adjunct faculty member to teach the next section of the class, so the current class will meet the requirements and be able to graduate. Homer asked if the program being suspended was a temporary thing. Dr. Greiner stated that it was just temporary.

Technologies Solutions Update

Donna Roark, Chief Information Officer, reported that Bandwidth will be upgraded at Hazard, Tech, Lees and Leslie campuses. The upgrade is scheduled to be completed by mid-December.

Student Services Update

Beth Pennington, Dean of Retention Services, representing Germaine Shaffer, Vice President of Student Services, reported that on October 31 our Financial Aid Director along with our Vice President of Student Services attended a system wide meeting in Versailles. They discussed Financial Aid issues and listened to a consultant. There were some recommendations made and some discussion on improvements for the Financial Aid process. The Quality Enhancement Plan (QEP) resumed their work this fall and they received feedback and data about other KCTCS schools.

Enrollment Report

Dr. Greiner explained that the grand total headcount for students is 3484. The estimated tuition for the Fall, based on the KCTCS formula for where they feel the college should be, is \$4,449,600. We knew enrollment was declining so we projected fall headcount to be 3291 with a projected tuition revenue of \$3,868,000, which meant we would have had a deficit of \$581,000. We anticipated this deficit so we budgeted accordingly. We budgeted for a loss by making some deductions. The actual head count turned out to be 3484 and the revenue was higher than we projected but was still a loss. He stated that we didn't have as big of a tuition shortfall as anticipated but we did have a shortfall. High school students are only paying half tuition, so we are paying the other half of that tuition out of our budget. It costs us \$220.50 per student so multiplied by 529 is what we pay for highschool students then you can see where we are losing money.

Dr. Greiner shared the Berea catalog showing the knife made at The Kentucky School of Craft. Upcoming events for the School of Craft were also discussed. Mr. Weinber requested that a committee be established to look into the future of The Kentucky School of Craft. The Kentucky School of Craft also did a unique christmas ornament made of metal to be hung on a tree at the state Capitol.

Informational Update

Dr. Greiner reported that the bids were received on the Smart Energy Training Center. This is going to be on the Technical Campus and it will be inside our Heavy Equipment Building and will be used primarily for HVAC, drafting, electriciy, plumbing and welding programs. It will have four different exteriors where students can see different structures and textures. Students will install an HVAC system and at the end of the semester take it out. Then, the next semester students will do the same thing and so on. The funds are there for this and it is not college funds being used. They anticipate starting construction before Christmas.

The Build Smart Initiative is for the Intergenerational Center that will be located on the Lees Campus. It will be a two story building. We only have the first floor blueprints. There will be a 350 seat

multipurpose room. It will be a very nice community facility. Stephen Bowling stated that these additions to our campuses will benefit students. He also added that this will bring more students into non-school events as well as school events. Dr. Greiner stated that a second meeting with the architects is scheduled for December 11.

Dr. Greiner announced that the college will be going tobacco free July 1, 2015. This is part of the Governor's initiative for a healthy Kentucky and all the KCTCS colleges will be tobacco free. All state universities are already tobacco free. This will also include e-cigarettes.

There being no further discussion, Shawn Harley moved and Dr. Chandarana seconded the motion to adjourn the meeting. The motion passed unanimously and the meeting was adjourned.

Respectively Submitted:

Bill Weinberg, Board Secretary

Date

Forwarded by Delcie Combs, Executive Administrative Assistant.