

Hazard Community & Technical College
Board of Directors
Minutes
September 3, 2015
Commodore Room

Present: Chair Pat Wooton, Sarah Callihan, Stephen Bowling, Joel Brashear. Shawn Harley, Homer Terry and Shirley Engle

Guests: President Dr. Stephen Greiner, Delcie Combs, Dr. Kathy Smoot, Germaine Shaffer, Donna Roark, and Connie Watts

Dinner was served at 5:30 p.m.

The meeting began at 6:00 p.m. in the Conference Room on the Technical Campus. Chair Wooton called the meeting to order.

Chair Wooton asked for a review of the minutes from the May 7, 2015, Board meeting. Shawn Harley moved and Shirley Engle seconded the motion to approve the minutes with a change recommended by Homer Terry. The motion was passed unanimously.

First on the agenda was the swearing in of new members Sarah Callihan, student representative, and Joel Brashear. Elbert Hagans, Student Affairs Specialist, administered the oath of office. Members Bill Weinberg and Dr. Jyotin V. Chandarana were reappointed to the Board on June 4, 2015, to serve a term expiring May 2020.

Dr. Jennifer Lindon, Dean of Workforce Solutions & Occupational Technologies, and Tony Back, Division Chair of Occupational Technologies, provided an overview of the programs offered at the Technical Campus.

Action Items

Connie Watts, Chief Financial Officer, gave an update on the 2015-16 Final Allocation of Budget Request. The budget that was finalized by the Board of Regents was approved in June 2015. Connie noted the only change was transfer from unrestricted to restricted funding. The total dollar amount is the same. Mr. Bowling moved and Mr. Harley seconded the motion to approve ***Resolution 4-15, Final Allocation of Budget Requests***. The motion was passed unanimously.

President's Report

Dr. Greiner informed the Board that KCTCS is offering a College Board workshop in Lexington at the Hyatt Regency on October 23, 2015. It will be an all day workshop with overnight accommodations provided if needed. Please let Delcie know if you would like to attend.

The KCTCS Strategic Plan for the new 2016 to 2022 year is being proposed. HCTC needs their strategic plan aligned with KCTCS in a timeframe that will be approved in March 2016 and be effective July 2016. Plans are to present the final plan to the Board in February.

Dr. Greiner shared the Transitional Investment Pathways for Students (TIPS) Talking Points, which will be HCTC's next Quality Enhancement Plan (QEP). This is only for review and an information update. A QEP writing team is working on a draft. A final draft will be shared with the Board in February for additional input.

KCTCS is launching an Advocacy Campaign; we are looking for business champions that are willing to partner with KCTCS in seeking funding support from the Kentucky Legislature in the upcoming budget session on February 18, 2016. The advocacy campaign will include all sixteen colleges. Plans are to invite ninety members in hopes to get 30 to attend a pre-session on November 17th lead by Dr. Box, KCTCS President. Stephen Bowling and Joel Brashear agreed to serve on an Advocacy Council because of their contacts. The goal of the advocacy campaign is to provide funding for four projects: career development and job placement, work and learn programs, program/curriculum alignment, and enhance employability and soft skills of workers.

Dr. Box will also be hosting an "Innovation Roundtable at HCTC on November 17th at 10:00 a.m. The session is one of nine being conducted across Kentucky and funded by the Bill and Melinda Gates Foundation to produce regional and state level summary reports for consideration by KCTCS Board of Regents. Plans are to invite 10 strategic thinkers to this session.

Dr. Greiner shared a powerpoint presentation that showed the demographics that are impacting our enrollment population. Overall, KCTCS enrollment trends fell from fall of 2011 to fall 2015. The entire system has lost 26.5 percent enrollment (108,000 to 78,000 since 2011). Our enrollment trend here in the last 15 years, since 2000 and 2011 being our highest point, is at our lowest enrollment. When you look at the whole system, we are the third highest in enrollment loss. People are seeking jobs and moving out of the area. The college is looking at ways to make adjustments but the main goal is to save positions. Spending budgets have been cut 50 percent.

Dr. Greiner also mentioned that we need to get the state involved in starting a program to cover dual credit costs so it doesn't come out of our budget. Half of the tuition comes from our budget and the student pays the other half. When they graduate they transfer to a university and don't enroll at HCTC.

Enrollment Report

Germaine Shaffer, Dean of Student Services, provided an enrollment update. A snap shot of the current enrollment was 2200 and this number will go up after the Fire School participants are included. Fire School was held last weekend with approximately 320 participants. High school numbers will increase as entered. We are down 345 students from last year; Hazard is the second smallest school in the KCTCS system. Other

KCTC students are taking classes through us and their tuition comes to HCTC, but the home campus gets the headcount. We have a \$207,858 tuition net gain though online classes.

Informational Update

Dr. Greiner will have more information on our Default Rate by the end of the month. KHEAA is filing the appeal. Congression Rogers has been very vocal.

There being no further discussion, Stephen Bowling moved and Joel Brashear seconded the motion to end the meeting. The meeting adjourned.

A tour of the Technical Campus was provided by Dr. Jennifer Lindon and Tony Back.

Respectively Submitted:

_____ *Bill Weinberg* _____

Bill Weinberg, Board Secretary

_____ Nov 12, 2015 _____

Date

Forwarded by Delcie Combs, Executive Administrative Assistant.