

Hazard Community & Technical College
Board of Directors
Minutes
February 26, 2015
Commodore Room

Present: Pat Wooton, Dr. Chandarana, Rachel Combs, Shawn Harley, Homer Terry and Shirley Engle

Guests: President Dr. Stephen Greiner, Dr. Kathy Smoot, Donna Roark, Connie Watts, Vickie Combs, Libby Peters and Delcie Combs

Dinner was served at 5:30 p.m.

The meeting began at 6:00 p.m. in the Commodore Room on the Hazard Campus.

Chair Pat Wooton asked for a review of the minutes from the November 20, 2014, Board Meeting. Shawn Harley moved and Dr. Chandarana seconded the motion to approve the minutes. The motion was passed unanimously.

Action Item

Connie Watts, Chief Financial Officer discussed how the budget request is set up. She stated that in November a budget request form is sent out to all employees regarding their needs. The budget needs submitted are forwarded to the department heads who will then forward them to the Business Office where Connie compiles everything into one list. Then, it is sent to the President's Cabinet and the Leadership Team to rate them on a scale of 1-3 with 1 being the greatest need. Connie also added that nothing was removed from the list unless it was a duplicate request. Connie said that the lists were divided into recurring and nonrecurring. Dr. Chandarana moved and Shawn Harley seconded the motion to approve **Resolution 1-15, Annual Budget Priority Needs**. The motion was passed unanimously.

Dr. Greiner explained the Strategic Needs Analysis (SNA) capitol request. These are items that are not on the needs list. Connie added that these are needs such as new construction or renovation costing \$600,000 or more, equipment items costing \$200,000 or more, or information technology costing \$600,000 or more. This was the same list approved two years ago. One item was added: a unified campus safety and security upgrade on all campuses. Shawn Harley moved and Shirley Engle seconded the motion to approve **Resolution 2-15, 2016-2010 Capital Projects**. The motion was passed unanimously.

President's Report

Dr. Greiner discussed the default rate. The default rate occurs when a student takes out a federal loan to go to college and doesn't pay it back. The government says that if a college default rate is over 30% over three consecutive years, the college will lose the opportunity to offer loans to students and will also lose all Pell financial aid. He explained that we already have two consecutive years in default and we already know that year three will be over 30%. We have hired KEA, a national firm that helps colleges file appeals for the default rate. KEA has reported that they have discovered that the 2010 default rates are under 30%. They also found that in 2010 there were errors in the reporting.

Dr. Greiner stated that he has a draft letter from the Department of Education and is expecting the fromal letter this week. This is not good news. It will confirm that we are in our third consecutive year in default. These are students who graduated in 2010, 2011 and 2012 who are not paying back their loans. Dr. Greiner explained that Congressman Rogers is very concerned about this. His concern is that current students are being penalized for what previous students have done and that it is taking away student loans. Another concern is that the college should not be penalized for student loans. Dr. Greiner stated that we will appeal this, due to 2010 figures being in error. Those figures were actually below 30% default rate.

Enrollment Report

Libby Peters, Registrar, sitting in for Germaine Shaffer gave the enrollment report. The goal for spring 2015 was 2520 and, as of now, we are at 2231. Dr. Greiner added that the number of high school graduates has declined. The loss of coal mining jobs has also caused people to have to leave this area.

Dr. Greiner also explained that we are losing money offering Dual Credit. High school students are only paying half tuition, so we are paying the other half of that tuition out of our budget. It costs us \$247 per student that takes a 3 credit hour course. In the past, this has been as high as \$500,000-\$600,000 a year that we lose in dual credit.

SACS Timeline

Libby Peters also reviewed the SACS Timeline. The college has developed this timeline to ensure that we complete our compliance certification in a timely manner. She stated that the first draft will be ready by July 1st.

Highlights

Academic Services Update

Dr. Smoot stated that online enrollment is growing fast. Second to that would be the Technical Program enrollment. She also stated that in terms of the online enrollment, we are now importing more student tuition dollars than we are exporting.

Dr. Greiner told about an email from an online student from Western Kentucky, who is in the HIT program, and how she had given the college such high praise with the education and service she has received from HCTC.

Technologies Solutions Update

Donna Roark, Chief Information Officer, reported that the Bandwidth has been upgraded on the Hazard, Tech and Lees Campuses and Leslie is planned for April. We now have smart classrooms in the Cosmetology department.

Human Resources

Vickie gave an update on the new hires from the TAACCCT grant. Janice Hagens Higgins has been hired as a KCTCS Fellow position. Dr. Greiner also spoke about the initiative from KCTCS to promote minority employees.

Vickie also mentioned that HCTC has received a \$5,000 grant to help pay for the publications and development of a procedure to become tobacco free. Plans are to be tobacco free by July 1. This is part of the Governor's initiative for a healthy Kentucky. All the KCTCS colleges will be tobbaoco free. All state universities are already tobacco free. This will include E-cigarettes.

Informational Update

Dr. Dreiner spoke about the Build Smart Initiative. The Intergenerational Center will be located on the Lees Campus. We have been approved for \$2 million in planning funds. Of that amount student fees are paying \$1.5 million and 25% to be raised within the community. It will be a two story building. There will be a 370 seat multipurpose room. Of the \$500,000, we have raised \$104,000 and we have until November to get the other \$400,000. Stephen Bowling is working with us on a city perspective. Once we raise the money, KCTCS said they would go back to the General Assembly to get funds for construction. Dr. Greiner asked if anyone would be interested in being on the committee for raising money for this project.

Dr. Greiner explained about the Smart Energy Training Center that is under construction inside the heavy equipment building on the Tech Campus. This is funded by an ARC grant. It is a three bedroom home that will remain unfinished on the inside. The outside has different finishes on the building to give students the opportunity to learn to work on different surfaces. There is a crawl space and an attic. Everything can be finished by one class and then taken apart to allow the next class to do the same. Dr. Greiner says we are expecting a completed structure by the last of March or first of April.

Dr. Greiner stated that we have two more ARC grants in progress. These will be used to construct a Cosmetology Program on the Jackson Campus and a complete makeover for the Auto Tech Program.

Dr. Greiner announced that on March 17th Dr. Box, the new System President, will start his 16 college tour. His first stop will be Hazard on March 17th. He would like to meet with board members, employees and students. Dr. Box will be asking one question dealing with strategic planning, "What the college should look like in the future". He will have two stops, one in Jackson and one at Hazard.

Dr. Smoot announced that Dr. Box will also be announcing the very first Recording Certificate online offered through our Kentucky School of Bluegrass and Traditional Music Program.

There being no further discussion, Shawn Harley moved and Dr. Chanderana seconded the motion to adjourn the meeting. The motion passed unanimously and the meeting was adjourned.

Respectively Submitted:

Bill Weinberg
Bill Weinberg, Board Secretary

5/7/15
Date

Forwarded by Delcie Combs, Executive Administrative Assistant.