

**Hazard Community & Technical College**  
**Board of Directors**  
**Minutes**  
**February 16, 2012**  
**Commodore Room – Hazard Campus**

Present: Chair Martha Birdwhistell, Vice Chair Joe Evans, Greg Wells, Dr. Chandarana, Bill Weinberg (phone), Dr. Paul Currie, Shirley Engle, and Megan Smith

Guests: President Dr. Stephen Greiner, Dr. Kathy Smoot, Connie Watts, Fred Landrum, Doug Fraley, Donna Roark, Germaine Shaffer, Vickie Combs, Ron Daley and Delcie Combs

Dinner served at 5:30 p.m.

The meeting began at 6:00 p.m. in the Commodore Room on the Hazard Campus. Chair Birdwhistell called the meeting to order.

Chair Birdwhistell asked for a review of the minutes from the September 1, 2011 and the November 17, 2012 Board meeting. Mr. Evans moved and Mr. Wells seconded the motion to approve the minutes. The motion was passed unanimously.

**Action Item**

Connie Watts, Chief Financial Officer, gave an update on the 2012-13 Annual Budget Request. Ms. Watts stated that everyone is given the opportunity to forward their budget requests. All requests are combined and forwarded to the Leadership Team and the Senior Leadership team who are then asked to rank each item (1 being high priority and 3 being low priority). Ms. Watts shared with the Board the top average list of budget requests (enclosed in packet). The list shows the Senior Leadership and Leadership Team rankings. The President/CEO and the Senior Leadership Team will use the prioritized list to prepare a budget expenditure plan to allocate available resources to match those priorities. Ms. Watts stated that the budget amounts are just estimated cost. Mr. Evans moved and Dr. Currie seconded the motion to approve the ***Resolution 1-12, Annual Budget Requests***. The motion was passed unanimously.

Dr. Greiner informed the Board that the KCTCS Board of Regents policy and accreditation criteria requires that each college's mission statement be periodically reviewed and approved by the governing board and the KCTCS Board of Regents. The Mission Task Team, Faculty, Staff and Administration recommended no changes to the ***Mission Statement***. Excellence and teaching was added to the ***Values***. Recommended ***Vision***: Hazard Community and Technical College (HCTC) strives to be a premier learning institution that inspires hope and transforms lives through progressive, learner-focused opportunities (red detecting additions). Mr. Wells moved and Ms. Smith seconded the motion to approve the ***Resolution 2-12, Review of Mission Statement***. The motion was passed unanimously.

## **President's Report**

### **Budget**

Dr. Greiner next informed the Board that there was no update at this time regarding the budget. As of January 17<sup>th</sup> the budget cut will be 6.4%. Dr. Greiner stated that he has conducted several forums asking employees to forward any ideas that they may have to cut the budget and if they have any ideas to increase revenue.

### **Enrollment**

Doug Fraley, Vice President of Student Services, reported that enrollment is preliminary. As of February 15, enrollment is 2882. An increase of 63 or a 2% increase from this time last year. Students are taking more classes. Student body is predominately female – 66% and average 18-24 age group is 57%. Mr. Fraley stated that enrollment is expected to increase with additional enrollment in high school and work force solutions categories.

### **Highlights**

Fred Landrum, Dean of Operations/Director of Safety and Security, reported that the demolition of Bach Hall at the Lees Campus has been completed. With the 6.4% proposed budget cut, plans are on hold and under review to consider a scaled down plan for the proposed Kentucky School of Craft.

Mr. Weinberg stated that he had offered the second floor of the Artisan Center in the Cody Building for the Ceramics program.

Dr. Kathy Smoot, Provost/Vice President of Academic Services, reported that HCTC has lost the ceramics instructor. Jeffrey Adams has been hired as the new Director of the Kentucky School of Craft. After reviewing the current layout, Mr. Adams has recommended a new vision for the school. The new vision includes the establishment of an Associate of Fine Arts program. The new program will enhance the enrollment at the Kentucky School of Craft. The new vision will allow us to utilize the current area without renovation of other buildings.

Dr. Smoot stated that Cam Choy has been hired to teach foundry/fabrication. Cam and Jeff are planning on going out into the schools and presenting the new programs offered at the school.

Mr. Weinberg stated that there was an issue with the Kentucky School of Craft web page. The contact number was not correct and the number he had did not work either. Donna Roark, Chief Information Officer, will look into the concern.

Ron Daley, Director of Institutional Advancement, stated that his area continues to work on a comprehensive resource development plan. Mr. Daley stated that the college had received a donation of \$75,000 from the Hazard ARH Medical Staff for the Allied Health Programs. This donation will be matched in 2013. Grants received: the Perkins

Nontraditional Career Camp Grant for \$6,000 and Community Foundation for Hazard and Perry County for \$5,000.

Dr. Greiner next talked about proposed legislation to fund Pikeville College to become a state supported university. He stated that if legislation passes this could hurt our chances of receiving coal severance funding for the University Center of the Mountains. Dr. Greiner shared UCM facts that had been created. Several concerns and questions were proposed regarding the legislation.

Vickie Combs, Director of Human Resources, stated that Shirley Engle, staff representative on the HCTC Board of Directors, has been recognized for 35 years of service to the college.

Chair Birdwhistell ask if there was any old business that needed to be discussed. No old business was discussed.

There being no further discussion, Chair Birdwhistell asked to go into Executive Session to discuss the Distinguished Service Award.

Respectively Submitted:

  
Pat Wooton, Board Secretary

2-16-12  
Date

Forwarded by Delcie Combs, Assistant to the President/Special Projects