

Hazard Community & Technical College
Board of Directors
March 4, 2010
Devert Owens Building - Technical Campus

Present: Chairman Greg Wells, Vice Chair Martha Birdwhistell, Dennis Patrick Wooton, Homer Terry, Shirley Engle and Daniel Cornett

Guest: Dr. Allen Goben, Neil Brashear, Fred Landrum, Ron Daley, Gerald Napoles, Donna Roark, Vickie Combs and Delcie Combs

The meeting began at 5:30 p.m. at the Devert Owens Building, on the Technical Campus with a light dinner being served. Chairman Wells called the meeting to order.

First on the agenda was the swearing in of new member. Dr. Napoles, Dean Learner Outreach Services/Assistant to the President, administered the oath of office to Daniel Cornett, newly student appointed member to the Board. Daniel Cornett signed the oath of office.

Chairman Wells asked for a review of the minutes from the December 3rd, 2009 Board meeting. Mrs. Birdwhistell moved and Ms. Engle seconded the motion to approve the minutes. The motion was passed unanimously.

Action Items

Action Items

Fred Landrum, Vice President of Business Services, presented the college wide budget needs list for year 2010-11. He explained that the college goes through a process to identify recurring needs funded year after year. New sources of funds would include an increase in enrollment, or employees leaving a position. The packet includes ten pages of needs identified by the college. Mr. Landrum, stated that chances are we will only get the first page of needs funded. After review of document, Mrs. Birdwhistell moved and Mr. Wooton seconded the motion to approve **2010-11 Annual Budget Request, Resolution 1-19**. The motion was passed unanimously.

Mr. Landrum, stated that the college develops a new strategic plan every six years. The KCTCS strategic plan has been developed using the appreciative inquiry method. Hazard Community and Technical College along with the other fifteen colleges have participated in the appreciative inquiry method. Fred stated that HCTC will adopt the five goals developed by KCTCS and add one goal. Mrs. Birdwhistell moved and Mr. Terry seconded the motion to approve **Strategic Plan 2010-16, Resolution 2-10**. The motion was passed unanimously.

Next, Mr. Neil Brashear, Dean of Technical and Professional Programs, presented the Honorary Degree Request. Mr. Brashear explained that Mr. Bobby Osborne's candidacy for an honorary degree has been reviewed and

approved by a task team created for that purpose (which includes the Provost, Academic Dean, and Program Director of KSBTM) and the HCTC Leadership Team (which validates broad representation from all areas across the college, including the HCTC Faculty Chair and HCTC Staff Chair). Mr. Brashear informed the board that the college would like to recommend Mr. Bobby Osborne of Hyden, Kentucky for an honorary degree. Mr. Osborne is recognized as a local, state, national, and international "Master" in the field of Bluegrass Music and has served as an adjunct faculty member at HCTC since our Kentucky School of Bluegrass and Traditional Music (KSBTM) opened in Fall 2007; he has been highly instrumental not only in getting that program off the ground but, largely through his personal reputation and professional connections, exposing and promoting our program and students at the local, state, national, and international level. Perhaps even more impressive is the fact that Mr. Osborne became involved with our KSBTM National Advisory Board and donated the use of his name and image as our official celebrity spokesman for the program in 2006 with the singular goal of "passing the torch" and schooling others in his beloved profession via a unique educational opportunity being created in his own hometown of Hyden, KY. Ms. Engle moved and Mrs. Birdwhistell seconded the motion to approve ***Honorary Degree Request, Resolution 3-10***. The motion was passed unanimously.

President's Report

Highlights

Dr. Goben, informed the Board that there is a record enrollment for Spring 2010. Fall to spring semester retention has increased by more than 18% over the past three years: 2006-07 was 60.3% and in 2009-10 retention was 78.6%. Dr. Goben stated that we have been able to do some good things with nonrecurring funds. We have purchased additional student computers and classroom furniture, and faculty/staff computers have been upgraded.

Vickie Combs, Senior Director of Human Resources, reported that the college has received an award as one of the Best Places to Work in Kentucky. There will be a dinner and announcement in the middle of April to announce the top ten.

Fred Landrum, Vice President of Business Services, informed the board that tuition revenue for the year was approximately \$900,000 above revenue estimate, but this will require about \$500,000 of additional adjunct faculty expense to support the additional growth. There are several ongoing construction jobs: renovation of Telford Center Phase I nearing completion; recording studio in Leslie County is taking shape, and carpet has been installed on several campuses.

Dr. Gerald Napoles, Dean Learner Outreach Services/Assistant to the President, informed the Board that as of February 12th enrollment is 2874, compared to a year ago spring enrollment of 2,371, this reflects a 21% increase. Credit hours

of enrollment are 33,529 compared to 24,252 for the same comparison year to date. GEAR-UP will be honoring 15 students and parents at the annual meeting in Louisville March 4-5. Also on March 12th, the Governor will be honoring scholarship winners during the Kentucky Graduate summit held at HCTC. Twelve high schools played basketball games on the Lees Campus in February. Forty plus students participated in the advocacy campaign in Frankfort. Their support shows that students care and support the campaign.

Ron Daley, Senior Director of Advancement and Government Relations reported an ARC Grant will be awarded to the Bluegrass and Traditional Music Program at the Leslie County Center for the construction and equipping of a recording studio. The college has signed an MOA with East Kentucky Concentrated Employment Program to provide \$150,000 in stimulus funding to advance the Distance Earning Initiative. Interviews to hire a coordinator for the initiative are in progress. Hazard and Maysville CTC were the first colleges to start the General Assembly advocacy campaign. The advocacy effort was a learning experience for our students. Our Bluegrass and Traditional Music ensemble was a great success. The ensemble has been asked to perform at the state rally to be held in Louisville. Silicon Hollow/Distance Earning Summit will be held May 21st.

Donna Roark, Chief Information Officer, stated that her team has replaced 25 unit computers in a Tech Campus lab with state of the art computers. Team has replaced 50 employee workstations, choices include laptop and docking stations to accommodate mobility, replacement desktop, or a mini Netbook. Team has created six smart classrooms, which includes a laptop, ceiling mounted projector, internet access, and some rooms are equipped with theatre style surround sound. Donna informed the board that they would be viewing a holopodium during their tour tonight. The college has also installed an ICatcher, and ICube. The college will offer their first 3-D class this fall.

Neil Brashear, Dean of Technical and Professional Programs noted that HCTC will offer the new Integrated Nursing Program at the Lees College Campus in Jackson beginning Fall 2010, the Technical Campus and Hazard Allied Health Center students will then be phased in during the following semesters. Larry Parke has now assumed his new duties as Director for the Kentucky School of Craft. Workforce Solutions has collaborated with EKCEP to train people in areas including bank teller, child development associate, welding and Kentucky Medication Aide.

Homer Terry, Faculty Representative informed the board that CAT Scan and MRI certificate proposal has been sent to the system. Hopefully classes will begin in the near future.

Tour of the Tech Campus was conducted at this time, including technical demonstrations of the new virtual reality/3D technology.

Chairman Wells asked for a motion to go into Executive Session. Mrs. Birdwhistell moved and Mr. Wooton seconded the motion. The motion was passed unanimously.

(Distinguished Service Award and personnel issues)

Mr. Wooton moved and Mrs. Birdwhistell seconded the motion to move from Executive Session. The motion was passed unanimously.

Upon return after Executive Session, Mr. Wells announced that the Board has chosen a Distinguished Service Awardee to be considered for the Hazard/Perry County Civic Night ceremony. Delcie will notify Chamber of Commerce if the college will present the award.

Meeting ended at 8:30 p.m.

Respectively Submitted:

Dennis P. Wooton
Dennis Patrick Wooton, Board Secretary

5-20-10
Date

Forwarded by Delcie Combs, Executive Administrative Assistant to the President