

**Hazard Community & Technical College
Board of Directors
May 14, 2009
Commodore Room – Hazard Campus**

Present: Vice Chairman Greg Wells, Martha Birdwhistell, Dennis “Pat” Wooton, William “Bill” Weinberg, Fred Lewis, Dr. Jyotin Chandarana, Homer Terry, and Shirley Engle.

Guest: Dr. Allen Goben, Fred Landrum, Kathy Smoot, Doug Fraley, Donna Roark, Ron Daley, Ella Strong, Connie Watts and Delcie Combs

The meeting began at 5:30 p.m. at the Hazard Community and Technical College in the Commodore Room at the Hazard Campus with a light dinner being served. Vice Chairman Wells called the meeting to order.

Vice Chairman Wells asked for a review of the minutes from the February 26th, 2009 Board meeting. Mr. Lewis moved and Mrs. Birdwhistell seconded the motion to approve the minutes with changes. The motion was passed unanimously.

Mr. Wells next presented to Mrs. Engle, former staff representative, a plaque for her dedication and fellowship to the Board.

Action Items

Fred Landrum, Vice President of Business Services, gave an extensive review of 2009-10 Annual Budget Request. Mr. Landrum stated that due to the KCTCS deadline they were asked to replace page 11 of the budget information with a new budget sheet. New document handed out. Comparison of 09 to 10 shows that big revenue items include state funding and tuition. UCM reimbursement will be covered by coal severance. Expenditures include the establishment of two new programs: Surgical Tech, and Sonography. Partnership with KCTCS system office will provide funding for a School of Craft Director, and School of Craft-dedicated gift funds are being used to hire an inside/outside Admissions Advisor (Recruiter for School of Craft) budgeted for one year. A summary of items requested to be funded along with a rating was present. After much discussion and several questions being asked by Board members, Mr. Weinberg moved and Mrs. Birdwhistell seconded the motion to approve ***2009-10 Annual Budget Request, Resolution 209***. The motion was passed unanimously.

President’s Report

Dr. Goben next gave the President’s Report on the following areas:

Highlights

Dr. Goben ask each senior leadership member to present highlights from their area

Donna Roark reported that ceiling mount projectors have been set up in various classrooms across the campuses. Mini Laptops (Netbooks) have been purchased and placed in library for faculty to check out and use with the ceiling mount projectors. Schedule includes replacement computers in the Breathitt County Life Skills Center lab. Online chat has been established, and someone in admissions is available 24-7. Touch screen advising kiosks, purchased by Title III, will be placed in major college areas.

Doug Fraley reported that admission applications are up and continue to grow. Financial aid has awarded to date over \$10 million. It is projected that HCTC will award 1039 credentials this year.

Fred Landrum reported demolition has occurred in Knott County of the old concrete block building adjacent to School of Craft. Bid proposals have been accepted for the demolition of three buildings on the Lees College campus as part of site preparation for the Intergenerational Building. College is nearing the end of a survey by Honeywell, Inc. to identify ways of reducing energy costs. Any retrofitting to improve efficiency must pay for the costs within 12 years with energy savings. Private funds have been used to construct artwork in memorial to Richard Blandau in front of the First Federal Center. We have completed the KCTCS audit with no recommendations. Projects are underway to replace the roof on the storage building at the Tech Campus, replace loose coping on the First Federal Center, replace concrete driveway near the Heavy Equipment Building and some brick masonry repairs on the Industrial Education Building on the Technical Campus. The floor on the Van Meter Gymnasium has been sanded and refinished with college colors and logos.

Kathy Smoot reported that the Radiography program has just completed accreditation with 100%. No recommendations were sited. Congratulations to Program Coordinator Homer Terry. Division Search is underway for a three year term appointment. Task Teams are working on E-Health and Adventure Tourism to explore possible new initiatives in those areas. HCTC is in the middle of a huge KCTCS initiative called WCI or Workforce Competitiveness Initiative. Initiative is to identify areas of need by local business and industry in their respective areas, and HCTC will examine and later provide a response on how they can assist.

Ron Daley reported that U.S. Rep. Hal Rogers has requested a \$1.5 million earmark for Intergenerational Center construction on Lees Campus. ARC has informed the College that Governor Beshear is recommending a \$200,000 ARC award to support the Bluegrass and Traditional Music Program in Leslie County. A Coal Industry Appreciation dinner was well received by the coal industry. Mr. Daley stated that he researched and compiled ARRA stimulus funding opportunities for College.

Dr. Goben reported professional development continues to grow at the college. Faculty and staff have been given the opportunity to attend KCTCS New Horizons, and NISOD. Approximately 100 participated. Vickie Combs and Elbert Hagans led the diversity initiative for the college. Elbert Hagans has been promoted to Diversity Director/Assistant Director of Admissions. The nursing program has developed a more

streamlined integrated structure to strengthen the program. Kentucky Board of Nursing has singled out low NCLEX pass rate at the Lees Campus. Kentucky Board has requested that Dr. Goben and Donna Combs address the board in June.

Ella Strong, VLI Director, gave a brief overview of Virtual Learning Initiative (VLI). VLI offers affordable, accredited programs designed to fit individual goals and work schedules. Programs are built around modules. Modules are bit-size classes that focus on a single job skill or academic topic and can be completed in three to eight weeks. Several Board members asked questions regarding price and skills needed.

Dr. Goben reported that HCTC has been approved to pilot for the 2009-2010 academic year the new Planning and Performance Evaluation developed by the College.

Dr. Goben reported that KCTCS has developed a Mission, Values and Vision statements for the 2010-16. Handouts compared current vision with proposed draft version. All sixteen colleges have given input to the system. President's Leadership Team reviewed everything and came up with a draft that will be approved by the KCTCS Board in June. Dr. Goben asked Board members to forward any ideas or suggestions. Dr. Goben will forward to Dr. McCall.

There being no further discussion or business, Mr. Wells adjourned the meeting at 8:30 p.m.

Respectfully Submitted:

Dennis P. Wooton
Dennis Patrick Wooton, Board Secretary

9-10-09
Date

Forwarded by Delcie Combs, Executive Administrative Assistant to the President