

Hazard Community & Technical College
Board of Directors
December 3, 2009
Hazard Campus — Commodore Room

Present: Chair Greg Wells, Martha Birdwhistell, Fred Lewis, Dennis “Pat” Wooton, William “Bill” Weinberg, Homer Terry, and Shirley Engle

Guest: Dr. Allen Goben, Fred Landrum, Dr. Kathy Smoot, Doug Fraley, Donna Roark, Dr. Gerald Napoles, Ron Daley, and Delcie Combs

The meeting began at 5:30 pm. on the Hazard Campus of Hazard Community and Technical College in the Commodore Room with a light dinner being served. Chair Wells called the meeting to order.

Chair Wells asked for a review of the minutes from the September 10th, 2009 Board meeting. Mrs. Birdwhistell moved and Mr. Wooton seconded the motion to approve the minutes. The motion was passed unanimously.

Informational Item

Fred Landrum, Vice President Business Services, presented an update and answered questions on the budget. He explained that enrollment figures have helped the college tremendously. The handout denoted different areas of the budget. The college has a good fund balance from last year and we are doing some things that we have not been able to do, such as new computers for faculty and updating computer labs.

Doug Fraley, Vice President of Student Services, presented an enrollment update. The college is celebrating our historic enrollment increase. Enrollment has increased 15.8%. Fall 08 enrollment was 4071. Fall 09 enrollment was 4714.

Fred Landrum, informed the Board that the college is finishing one cycle of our current Strategic Plan and KCTCS is preparing the 2010-2016 strategic plan. Due to additional updates on the presented draft Strategic Plan, Delcie will forward by email the corrected Strategic Plan. The college will follow the KCTCS Strategic Plan to some degree and add our additional goals, then bring back to the March Board meeting for approval. Mr. Landrum asked the Board to share suggestions related to our Strategic Plan to Delcie Combs.

President’s Report

- Area Highlights

Dr. Goben asked each senior leadership member to review highlights from their area:

Dr. Kathy Smoot, Provost/Vice President Learning Services reported:

✓ A DOL Grant was written and submitted for technology in the new Allied Health Building.

- ✓ Integrated Nursing Program is coming along and will be started at the Lees Campus Fall 2010 to meet our service area needs. Seeking approval from the Kentucky Board of Nursing at their February meeting.
- ✓ E-Learning Services continues to grow. Enrollments have increased from 3,013 in Fall 2008 to 3,794 in Fall 2009 (which equates to 24.7% of our total enrollment). Of the 3,794 students, 1,165 are HCTC "home college" students, and 322 are taking classes fully online. Likewise, classes have increased from 109 to 124 (fall to fall).
- ✓ Workforce Competitiveness Initiative is focusing primarily on 3 key sectors: Coal, Health Care, and Banking/Finance. Overall training continues to grow, made available due to the Wonderful working partnership with EKCEP to fund short-term training with available stimulus dollars.
- ✓ University Center of the Mountains (UCM) celebrated 6 years of students' successes with 532 degrees awarded as of May 2009 through the UCM partners, While the UCM anticipates celebrating 600 degrees awarded by the end of its 6th year!

Donna Roark, Chief Information Officer reported:

- ✓ Creation of 10 additional Smart Classroom installed throughout the district. Once completed, faculty and students will have access to a laptop, ceiling mounted projector, internet access from any classroom
- ✓ Purchasing 50 employee workstations with state of the art computers; choices including laptop and docking stations to accommodate mobility, replacement desktop or a mini Netbook.
- ✓ Replaced 25 unit computer lab at the Technical Campus with state of the art computers
- ✓ The new HCTC Website has been launched
- ✓ The Virtual Reality/3D Simulation has been purchased. (units will be erected in Challenger Center, Technical Campus and Auditorium)

Gerald Napoles, Dean of Learner Outreach/Assistant to President and Doug Fraley, Vice President of Student Services reported:

- ✓ Financial Aid has increased - total reflects a 30% increase over the fall 2008 AY awards.
- ✓ The Challenger Center held 73 simulated space missions and did service for 2000 students with 28 different schools including one from Virginia. The center conducted 42 Mars invasion, from Coal Camp to Space Camp groups with 1200 students from 24 different schools. There was \$24,150 in sponsorships from coal companies and the coal industry for these schools. There were 2 Mars Invasion Teacher Workshops with 42 teachers attending. The center visited 13 schools to present an outreach program to help prepare students for missions.

Ron Daley, Senior Director of Advancement and Government Relations reported:

- ✓ College is in the process of hiring a grant writer. This person should be aggressive and have knowledge of grant writing.
- ✓ KCTCS President Dr. Michael B. McCall was very impressed with the October 5 Advocacy Campaign Kick-Off Forum/Dinner hosted by HCTC, the first such event held by the system. HCTC and Maysville CTC will be the first colleges to start the General Assembly advocacy campaign with visits in Frankfort January 12-14. More information will be forwarded to Board members regarding the visit. Ron extended the invitation to Board members to attend any day with us while in Frankfort. We hope to make this visit a learning experience for our students.
- ✓ February 25th has been designated as the KCTCS Rally Day at the Capitol.

Fred Landrum, Vice President of Business Services reported:

- ✓ An energy saving meeting is scheduled for December 9th, 2009. The College is engaging in an energy savings audit that will lead to a contract with a vendor to make energy savings modifications. These improvements will be paid for with funds saved from reduced energy usage. The goal is to pay for itself in 10 years.

- ✓ Plans are in the works to improve the Combs Property of the School of Craft with a parking lot. This location will eventually house Blacksmithing and Fiber classrooms.
- ✓ Waiting to hear from an ARC grant to provide for the construction of a recording studio to support the Bluegrass School of Music. The grant looks very promising. KCTCS and colleges are moving away from maintaining a fleet of vehicles and have negotiated a contract with Enterprise Car Rental. The rates are very attractive especially for trips of 100 miles or more. For shorter trips or if the employee does not have an available personal vehicle he/she can be reimbursed for mileage.

Dr. Goben stated that the ACCT Legislative Summit is scheduled for February 10th community colleges are in the spotlight. Ron Daley and Dr. Goben plan to attend. Dr. Goben encouraged Board members to attend (weather has since forced summit cancellation and the Summit is rescheduled for March 10-12).

Dr. Goben next presented the Board with the "Community Report". The report takes the place of the current newsletter. The verbiage throughout the document ties to our advocacy message: *Transforming Lives, Transforming Kentucky*

College is Working with the Challenger Center to match a KCTCS endowment match to support new technology in the Challenger Center. Challenger Center Board and the HICF Foundation Board have established a fund raising team to seek private funding.

College is Working with EKCEP to further the College's Distance Earning Initiative (DEI). DEI will prepare Eastern Kentuckians who desire to work from home or in a career incubator facility to gain stable employment with local, regional, and national companies. This program will prepare local persons for jobs currently being outsourced to other regions and/or nations; enhance new and incumbent worker training for 21st Century jobs; encourage persons of all ages to pursue education. EKCEP has offered to fund a full-time executive manager position to run the program. (\$150,000). DEI will provide an estimate of 300 jobs and over 400 health care jobs.

Next Dr. Goben presented to the architectural work to date for the 50,000+ square feet Intergenerational Building at the Lees College Campus. The structure captures the history of Lees with a cost of \$15 million.

Greg Wells, Chair stated that the Board appreciates what Dr. Goben and his team are doing at the college. The overview tonight expresses their dedication to the college.

There being no further discussion or business, Chair Wells moved to Executive Session.

(Election of Officers)

Upon return after Executive Session, Mr. Wells announced that he was asked by Board members to continue as Chair.

Mrs. Birdwhistell moved and Mr. Weinberg seconded the motion to accept Greg Wells as Board Chair. The motion was passed unanimously.

Mr. Wells also announced that Mrs. Birdwhistell will serve as Vice Chair, Mr. Lewis moved and

Mr. Wells seconded the motion to accept Mrs. Birdwhistell as Vice Chair. The motion was passed unanimously.

Mr. Wells announced that "Pat" Wooton will serve as the Secretary. Mr. Weinberg moved and

Mr. Lewis seconded the motion to accept Mr. Wooton as Secretary.

Mr. Weinberg moved and Ms. Engle seconded the motion to end the meeting. There being no further discussion or business, Chair Wells adjourned the meeting at 7:50 p.m.

Respectively Submitted:

Dennis P. Wooton
Dennis Patrick Wooton, Board Secretary

3/4/2010
Date

Forwarded by Delcie Combs, Executive Administrative Assistant to the President