

Hazard Community & Technical College
Board of Directors
February 12, 2008
Commodore Room – Hazard Campus

Present: Chairman Fred Brashear, Greg Wells, Martha Birdwhistell, Dennis Patrick Wooton, Hayes F. Lewis, Joseph Evans, Ricky L. Baker, Homer Terry, Shirley Engle, and Jamie Martin

Guest: Dr. Kathy Smoot, Fred Landrum, Doug Fraley, Ron Daley, Donna Roark, Dr. Allen Goben, Evelyn Wood and Delcie Combs

The meeting began at 5:30 p.m. at the Hazard Community and Technical College Tech Campus with a light dinner being served. Chairman Brashear called the meeting to order.

First on the agenda was the swearing in of new members. Mr. Engle, Circuit Judge, administered the oath of office to Martha Birdwhistle, Dennis Patrick Wooton, Hayes F. Lewis, Joseph Evans and Ricky L. Baker, newly appointed members to the Board. Each member signed the oath of office.

Chairman Brashear asked for a review of the minutes from the November 27th, 2007 Board meeting. Mr. Wells moved and Mr. Lewis seconded the motion to approve the minutes. The motion was passed unanimously.

Due to so many new faces in the room, Chairman Brashear asked that everyone introduce themselves to the other members.

Dr. McCall was scheduled to provide the Board orientation, but has been in the hospital. Dr. McCall will be here at a later date. Chairman Brashear informed the newly appointed members that their governing functions are minimal. Your advocacy and support rolls are immeasurable. You are the faces that go out into the community and represent the college.

Informational Items

Dr. Goben informed the Board of upcoming events in which board members are invited to attend. Upcoming events of interest:

February 19th – KCTCS Joint Board meeting, Chairman Brashear and Danny Maggard are planning to attend.

February 19th – Legislative Briefing at 6:30, at Lexington Convention Center

February 26th – Legislative Reception, Hosted by CPE, in Frankfort, Dr. Goben and Ron Daley is planning to attend.

February 28th – KCTCS Day at Capitol – Board members are encouraged to attend

April 3rd – Dr. McCall visits campus, may schedule orientation for Board

May 17th – Graduation at Forum, Board members are encouraged to attend

Dr. Goben next informed the Board of the College's Organizational Lifecycle view. Every organization goes through a lifecycle: creation, growth, performance and transition. Creation is marked by possibilities, Growth is open communication, and performance is the "Happy Days" or "Golden Years". During my interview KCTCS stated that they were going through the growth phase. Hazard Community and Technical College is at the beginning of the transitional phase. The goal would be not to get mired down in the transition phase.

Dr. Goben then stated that since he had arrived at the college he was informed there was a concern with the number of committees. In 2003 the college had 34 committees, and in 2007 there were 55 committees. A representative team of key individuals from a variety of locations and departments were asked to join our Cabinet members to create a streamlined structure. Redundancies were eliminated, communication flow was streamlined, and direct reporting relationships were established to administrative leaders to ensure a quick line to action from recommendations, accountability of the committee, and return communication regarding results from recommendations. The new committee structure will be implemented this fall.

Dr. Goben stated that the college will be moving toward a service center structure. This is based on looking through the eyes of the students and through the eyes of the employees. We hope to move the centers towards revenue generation. We need to think, plan, and act for the College on a scale of what is best for the future... the next 10-15 or 20 years... rather than just be reactive to our current budget downturn. The service centers will be a strong, learner-centered support structure that will most effectively help our students.

Dr. Goben informed the Board that KCTCS has sheltered our colleges to a certain extent to help us with the budget cuts that we are projected to see for the fall. With that big of a cut we will be forced to look at position reduction, potential campus shut down if the cuts are at the most drastic end of what has been proposed, and program redevelopment or potential elimination.

Dr. Goben informed that Board that it would be devastating to take a 15% hit at this time. Everything will be on the table. The tenure law is a very sensitive subject for the college. Everything that we do will be critiqued by everyone.

Projects of concern: CPE took out special projects, which included The University Center of the Mountains. We are currently working with local county judges regarding possible funding for the Challenger Center of Kentucky.

Dr. Smoot stated that area highlights were included in their packet. Dr. Goben stated that he would present an overview of the work-from-a-distance project in the future meeting.

Action Items

Fred Landrum, Vice President of Business Services, presented the college wide budget needs list for year 2008-09. He explained the college had been through a broad based needs analysis and that recurring and non-recurring budget needs had been forwarded to the Vice Presidents. These needs had then been reviewed and prioritized by the college leadership team. They were again reviewed and ranked by the President's Cabinet and finally the President made his adjustments to the list. The two lists were presented to the Board of Directors for approval as for use in developing the 2008-09 budget. Mr. Baker moved and Mr. Lewis seconded the motion to approve **2008-09 Annual Budget Priorities, Resolution 1-08**. The motion was passed unanimously.

Chairman Brashear asked for a motion to go into Executive Session. Mr. Lewis moved and Mr. Wooton seconded the motion. The motion was passed unanimously.

(Distinguished Service Award and Election of Officers)

Mr. Wooton moved and Mr. Lewis seconded the motion to move from Executive Session. The motion was passed unanimously.

Upon return after Executive Session, Mr. Brashear announced that William Bill Engle III, was chosen as this year's recipient of the Distinguished Service Award.

Mr. Baker moved and Mrs. Birdwhistell seconded the motion to accept William Bill Engle III as the 2008 Distinguished Service Award.

Mr. Brashear also announced that Mr. Wells will serve as Vice Chairman, Mr. Baker moved and Mr. Lewis seconded the motion to accept Mr. Wells as Vice Chairman. The motion was passed unanimously.

Mr. Brashear also announced that Mr. Evans will serve as Secretary. Mr. Baker moved and Mr. Lewis seconded the motion to accept Mr. Evans as Secretary. The motion was passed unanimously.

Mr. Wells moved and Mr. Lewis seconded the motion to end the meeting. There being no further discussion or business, Mr. Brashear adjourned the meeting at 8:20 p.m
Respectively Submitted:

Joseph G. Evans
Joseph Evans, Board Secretary

5-22-08
Date

Forwarded by Delcie Combs, Executive Administrative Assistant to the President