

Hazard Community & Technical College
Board of Directors
May 23, 2007
Breathitt County Life Skills Center

Present: Chairman Fred Brashear, Ron Reed, Jeannie Edmonds, Shirley Engle

Absent: Jan Stumbo, Dwayne Herald, Greg Wells and Dora Campbell

Guest: Dr. Kathy Smoot, Fred Landrum, Judy Mitchell, Doug Fraley, Tim Glotzbach and Delcie Combs

The meeting began at 6:15 p.m. at the Breathitt County Life Skills Center with a light dinner being served at the Feed Store prior to start of the meeting. Chairman Brashear called the meeting to order.

Upon going into the business portion of the meeting, Chairman Brashear made note of the concern regarding whether or not a quorum was present (since we are down to a limited number of members – due to expiration of terms and delays in the reappointment process – and some members were absent). Consequently, he asked the Board Secretary to contact the system legal office regarding what constitutes a quorum (number of board members) in our present situation. He then proceeded with the board meeting with the assumption that business could be conducted.

Chairman Brashear asked for a review of the minutes from the February 27th, 2006 Board meeting. Mr. Reed moved and Mrs. Edmonds seconded the motion to approve the minutes. The motion was passed unanimously.

Mr. Brashear next presented to Mr. Ron Reed, former faculty representative, a plaque for his dedication and fellowship to the Board.

Fred Landrum, Vice President of Business Services, then presented the proposed budget for fiscal year 2007-08. He commented on the concern pertaining to loss of tuition revenue due to a trend in decreasing credit hours being taken by full-time students. He indicated approximately \$1,000,000 had been made available from new state funds and from reallocation of other college funds. He explained that for the most part the only items on the needs list being funded were the ones mandated by audits/KCTC and SACs. Exceptions to this were the “hard funding” of two nursing positions (previously covered by grant dollars), the addition of two Kentucky School of Bluegrass and Traditional Music faculty, and inclusion of an information technology specialist (which received high priority in the needs ranking). Most of the new state dollars allocated were used to cover increased personnel expenses with the other items coming from reallocations of funds from other departments or from retirements. He also indicated that the administration had opted to be more vigorous in strategic

planning to increase enrollments/revenue, especially in expanding the summer sessions, rather than beginning a retrenchment process. He answered questions regarding why enrollment might be declining by saying that it was probably a combination of increased tuition, decreased availability of financial aid and increased gasoline cost.

Mr. Reed moved and Mrs. Edmonds seconded the motion to approve the **2007-08 Annual Budget Priorities, Resolution 3-07**. The motion was passed unanimously.

Dr. Kathy Smoot informed the board that since Dr. Box's departure that the college has been faced with the issue of maintaining the Student Leadership Institute Initiative. The program's primary source of funds comes from the E.O. Robinson Mountain Fund, which has been extremely helpful in supporting the program. The college has not been able to secure additional funds which are critical to sustaining the SLI program. At this time the current expense expenditures have increased beyond the established operational budget. Consequently, at this time the management of the college is requesting that the HCTC Board of Directors affirm management's decision to suspend selection of the next Student Leadership Institute class (Cohort V) to permit the new president to review both programmatic and budget commitment prior to admitting a new class.

Next Dr. Smoot informed the Board that based on an in-depth feasibility study (including a cost/benefit and safety/security analysis) the College management recommends that the Resident Hall not re-open after the spring 2007 semester. Dr. Smoot told the Board that she has been in close contact with KCTCS regarding both issues and that they are in support of this action.

After much discussion regarding both issues, the board asked Doug Fraley to revisit the SLI issue with the new president and report back to the board at a future board meeting. Mr. Reed moved and Ms. Shirley Engle second the motion to accept management's decision (**Statement of Affirmation**) to suspend the Student Leadership Institute program and to not reopen the resident hall on the Lees College Campus. The motion was passed unanimously.

President's Report

Dr. Smoot next gave the President's Report. Dr. Smoot stated that this year has been a great year. Our new initiatives have been successful. The HCTC Roadshows have been a tremendous success. Program faculty have participated in a total of eleven with a total of 3,493 middle and high school students participating.

A number of successful Spring events were held highlighting the accomplishments of our students and faculty including the Spring Writers

Conference, Evening with Poets, Commencement, and the Allied Health Pinning Ceremony.

Instructor interviews will be conducted through the summer for two Kentucky School of Bluegrass and Traditional Music faculty, as well as other vacant positions.

Mr. Brashear also mentioned the great unveiling of this year's literary magazine, "**KUDZU**".

Mr. Brashear informed the Board that the Presidential Search is in progress. There were 26 total candidates. The applicant pool consisted of a great diversity from all over the nation. The Local Search Advisory Committee (LASC) will meet again on May 25th to hopefully narrow the pool to five. If the right person is not found in the pool, the LSAC would then ask Dr. McCall to re-conduct the process.

There being no further discussion or business, Mr. Brashear adjourned the meeting at 7:40 p.m.

Respectively Submitted:

Jan Stumbo
Jan Stumbo, Board Secretary

August 28, 2007
Date

Forwarded by Delcie Combs, Executive Administrative Assistant to the President

