

Hazard Community & Technical College
Board of Directors
February 27, 2007
Commodore Room – Hazard Campus

Present: Chairman Fred Brashear, Jeannie Edmonds, Greg Wells, William Engle, Jan Stumbo, Ron Reed, and Shirley Engle

Guest: Dr. Kathy Smoot, Fred Landrum, Doug Fraley, Donna Combs, Judy Mitchell, Tim Glotzbach and Delcie Combs

The meeting began at 5:30 p.m. at the Hazard Community and Technical College main Campus with a light dinner being served. Chairman Brashear called the meeting to order.

Chairman Brashear asked for a review of the minutes from the November 28th, 2006 Board meeting. Mrs. Stumbo moved and Mr. Wells seconded the motion to approve the minutes. The motion was passed unanimously.

Fred Landrum, Vice President of Business Services, presented the college wide budget needs list for year 2007-08. He explained that each employee received a form to submit needs to their supervisor and that eventually all of these needs were consolidated by the vice presidents into a combined list and the Mission Team recommended funding for these needs. The needs were then forwarded to the President and Vice Presidents for final review. Mr. Engle moved and Mr. Wells seconded the motion to approve **2007-08 Annual Budget Priorities, Resolution 1-07**. The motion was passed unanimously.

Doug Fraley, Vice President of Student Services, presented to the board the changes to Room and Board rates at the Lees Campus for 2007-08. The room rate will increase by \$50.00 each semester for double occupancy (from 950.00 to \$1000.00). A private room charge will be \$250.00 (unchanged from prior year). The meal plan also discussed provided 64 meals each semester at a cost of \$5.00 per meal for a total of \$320.00 per semester. Daily conference rates will remain the same as last year (Double, \$14.70; Single \$22.00). Mr. Wells moved and Mr. Engle seconded the motion to approve **Room and Board Rates, Resolution 2-07**. The motion was passed unanimously.

Mr. Fraley provided follow-up demographic enrollment data by county as requested by the Board at its November 2006 meeting. Additionally, he provided recruitment penetration data of each of the primary counties within HCTC's service area that reflected a rate of 3.5 to a high of 7.3 of those individuals age 18 though 64. He commented that this penetration level was one of the highest within KCTCS.

Mr. Fraley next gave a brief summary of the Student Leadership Institute (SLI) program. The SLI students are participating in several seminars and community service projects. They participated in an academic enrichment trip to Northern Kentucky and Cincinnati, Ohio. While there they toured the Underground Railroad to broaden their understanding of the role Kentucky played in the abolishment of slavery and to build upon an

appreciation of diversity in leadership. They visited the Modern Art Museum and the Newport Aquarium. Their community service projects include: Halloween Trick or Treat Night at Lees College Campus, coat drive for the underprivileged, and PRIDE clean up.

Donna Combs, Director of Institutional Planning, Research and Effectiveness, provided a brief review of the process for the development of the 2006-2010 Strategic Plan. This process included various activities at the President's Leadership Team Retreat and college-wide planning meetings to develop the "Future Directions" for the College. The "Future Directions" were presented to the Board of Directors who developed the HCTC goals. The HCTC goals were taken back to the HCTC employees and core indicators, measures and targets were developed. The outline of the Strategic Plan, with these components, was presented at the last Board of Directors meeting. Donna stated that it is the responsibility of the Board of Directors to approve the Strategic Plan. Mr. Engle moved and Mrs. Edmonds seconded the motion to approve the *2006-10 Strategic Plan, Resolution 3-07*. The motion was passed unanimously.

President's Report

Dr. Smoot stated that area highlights were included in their packet. The presidential search process is up and moving. A Local Search Advisory Group has been appointed. Dr. McCall plans on visiting with the LSAG on March 9th on the Hazard Campus at 10:00 a.m; he is scheduled to meet with the faculty and staff at 10:45. Dr. McCall has also requested to meet with the Board of Directors at 11:30 – 12:30 p.m. During his visit he will give a brief update on the presidential search process and discuss with the Board their role in the process. Please plan to attend if available.

Dr. Smoot also informed the Board that the college is in the process of preparing a response to the SACS Visiting Committee and the response should be finished by Friday.

Upcoming events of interest: April 19th Evening with Poets, April 20th Spring Writers Conference, April 27th Awards Night, May 12th Graduation (two ceremonies 10:00 a.m. and 2:00 p.m.) and Allied Health Pinning at 5:00 p.m.

Mr. Brashear noted a conflict with the May 22nd scheduled Board Meeting. Delcie will review calendar and forward possible dates.

Chairman Brashear asked for a motion to go into Executive Session. Mr. Wells moved and Mrs. Edmonds seconded the motion. The motion was passed unanimously.

(Distinguished Service Award)

Mr. Engle moved and Mrs. Edmonds seconded the motion to move from Executive Session. The motion was passed unanimously.

Upon return after Executive Session, Mr. Brashear announced that Benny Ray Bailey was chosen as this year's recipient of the Distinguished Service Award

Mr. Wells moved and Ms. Stumbo seconded the motion to accept Benny Ray Bailey as the 2007 Distinguished Service awardee.

There being no further discussion or business, Mr. Brashear adjourned the meeting at 7:20 p.m

Respectively Submitted:

Jan Stumbo
Jan Stumbo, Board Secretary

August 28, 2007
Date

Forwarded by Delcie Combs, Executive Administrative Assistant to the President