

Hazard Community and Technical College  
Board of Directors  
Minutes  
August 18, 2016  
Commodore Room

**Present:** Chair Wooton, Bill Weinberg, Sarah Callihan, Randy Bryant, Shawn Harley, Joel Brashear, Shirley Engle

**Guest:** Dr. Jennifer Lindon, Connie Watts, Germaine Shaffer, Delcie Combs

Dinner was served at 5:30 p.m.

The meeting began at 6:00 p.m. in the Commodore Room on the Hazard Campus. Chair Wooton called the meeting to order.

Chair Wooton asked for a review of the minutes from the May 5, 2016, Board meeting. Shawn moved and Joel Brashear second the motion to approve the minutes. The motion was passed unanimously.

**Action Items**

Connie Watts, Chief Financial Officer, presented the Final Allocation of Budget Request. The college had a state reduction in the amount \$534,000 and we also did a tuition decrease of 5% based on last year's tuition, and then we got a \$9.00 increase in tuition. The difference from last year to this year is that we utilized \$3 million of fund balance. This year we right-sized our budget. When positions became available, we did not refill the positions unless they were essential. We had over \$2 million in savings by not refilling positions. HCTC also utilized our new grants and moved folks into those positions. **Bill Weinberg moved and Shawn Harley second the motion to approve Resolution 4-16 Final Allocation of Budget Request. Resolution 4-16 passed unanimously.**

Germaine Shaffer, Interim Provost/Vice President of Academic & Student Services, presented the Revised Strategic Plan – Goals. In February, the Board approved six goals. KCTCS has been revisiting the system goals. Germaine stated that in keeping with the KCTCS Strategic Plan, HCTC is recommending to remove Goal 6. Mr. Weinberg asked why we were removing Goal 6. He wanted to know if it was because we were not going to reach our enrollment (retention and completion). Ms. Shaffer stated that enrollment, retention, and completion is mentioned in Goal 2. **Bill Weinberg moved and Randy Bryant second the motion to approve Resolution 5-16 Revised Strategic Plan – Goals. Resolution 5-16 passed unanimously.**

**President's Report**

Dr. Jennifer Lindon, President/CEO, stated that she was appreciative to be working with the Board. Dr. Lindon mentioned that Germaine Shaffer is now the Interim Provost/Vice President of Academic & Student Services. Germaine is serving in a dual role.

We just purchased a new truck for the CDL training class. We had our first class this summer with six students. Funds were paid through the HOME Funds through EKCEP. Four students have passed and two more are still waiting to take the test.

The Cosmetology program has begun at the Lees College Campus with 19 students. The goal is to bring more technical programs to all of our campuses. Programs that lead directly to jobs.

The Construction Technology program started at the Technical Campus with 15 students. We really marketed that program since we had deactivated it in the past.

We have a new Diesel Technology Diploma called Medium and Heavy Truck Technician. Students are enrolled in the class and this diploma is not tied directly to coal industry.

We are joining with Lee County Area Technology Center and offering Auto Technology and Construction Technology evening classes for adults starting September 12<sup>th</sup>. An August 30 registration event is planned. This joint effort got state attention through Hal Heiner, Education Secretary.

We are still working on the Intergenerational Training Center – we have applied for the \$7.1 million grant in the Work Ready Initiative for high school and adults. Sectors of focus are: IT or Fiber Optic, Healthcare-Telemedicine, maybe a Vet Tech, small business development, and Mechatronics.

Grants received:

- A \$250,000 grant to develop a Telemedicine program (SOAR Funds). The certificate has been approved and we are getting ready to advertise for an instructor position.
- A \$36,662 grant from KEAA - KY Coal Careers to help us with recruitment activities.

Grants applied for:

- ARC – \$1.5 million for equipment in the Intergenerational Training Center
- Grant through SOAR for a fiber optic hub
- Partnering with UK – \$25 million for simulation labs and enhance nursing labs
- Partnering with UK – mine reclamation project (drones, soil)
- Power plus grant – agriculture equipment, KY School of Craft (welding, blacksmithing)

In the Dual Credit program with the state, a student can take a class in high school and get college credit for \$52.00 a credit hour. Unlimited number of credit hours. There are also scholarships through the state for seniors (two classes for free) and juniors (one class free). Dr. Lindon stated that she has visited with every superintendent to discuss the state changes.

The college is participating in “Run for the Hills” to focus on dual credit scholarships.

We are still working on our Nursing program. We just meet with Joe Grossman and Ellen Wright from ARH. The Galan Nursing Program plans on offering a class in January. They will be located in Hazard. We want to partner with ARH and Galen. There are possibilities for sharing instructors. We have offered enrollment to 56 nursing students for this fall. In January, we will admit a class of 40. We are doing a lot of marketing for the January class. We have lost several nursing instructors this summer. We are working on accelerating the classes; bringing in students in the summer so they can get finished quicker; looking at a seamless pathway from LPN back into the RN program; and looking at removing three general education credits from the curriculum.

Dr. Lindon stated that she has been out in the communities. Community receptions in Breathitt and Knott counties were well attended.

The SACSCOC accreditation team will be at Hazard Community and Technical College on October 18-20. They will be reviewing the college's Quality Enhancement Plan.

Enrollment – plans are to reach our actual goal. Germaine stated that we are doing better at this time compared to last year's data – 150 more than last year. We have gone through the cancelation process, so we should not have any more students canceled from the list. Revenue for this year and what we have assessed is at 98%. New avenues for revenue that we are looking at: fiber, carpentry, CDL, cosmetology, rental space, and additional nursing class. Dr. Lindon's goal is to see educational training in all of our facilities.

We have been talking with Knott County Superintendent King looking at offering a high school academy at the KY School of Craft.

With the new revenue at Knott County, we have hired a safety and security person. Dr. Lindon stated that we are looking at offering safety and security at all Hazard Community and Technical College campuses.

Dr. Lindon stated that plans are to participate in all the community festivals. Our mascot "Pathfinder" will be participating in the festival parades.

There being no further discussion, Chair Wooton asked to move to executive session. Mr. Harley moved and Mr. Brashear seconded the motion to go into executive session.

Back into regular session.

Chair Wooton stated that Bill Weinberg was selected Secretary, Stephen Bowling was selected Vice Chair, and Chair Wooton would remain Chair.

There being no further discussion, Joel Brashear moved and Shirley Engle seconded the motion to adjourn the meeting.

Respectively Submitted:

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Bill Weinberg, Board Secretary

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Date

Forwarded by Delcie Combs, Executive Administrative Assistant.

