

Institutional Effectiveness Yearly Report Form
Scholarship Committee, 2010-2011

Names of Members	Date	Date	Date	Date	Date	Total
Leila Smith *	5/12/11					1
Chuck Anderson**	5/12/11					1
Linda Blair	5/12/11					1
Sandy Campbell	5/12/11					1
Ron Daley						
Odessa Evans						
Victor Gainer						
Sabine Globig	5/12/11					1
April Graham						
Elbert Hagans	E					
Ludrenia Hagans-Shepherd	E					
Arzella Howard	5/12/11					1
Cluster Howard	E					
Judy Johnson	5/12/11					1
Melissa Johnson	5/12/11					1
Lois Puffer	E					
Donnia Vanshoyck	E					
Carla Seals *****	5/12/11					1
Total Present	9					

* = Chair

** = Co-chair

*** = Student

*****= Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2010-2011 academic year:

I. Number of meetings held: One (1)

II. PRIMARY focus for the year of 2010-2011:

To reinstate the one-page application process to improve efficiency.

To approve the scholarship awards for the next academic year.

III. Major ACCOMPLISHMENTS: The application process was re-instated for this academic year which made the process more manageable and efficient. Information was sent out several times to students throughout the year to make sure they were aware of the change. The scholarship awards for the 2011-1012 academic year were finalized/approved.

IV. Recommended FOCUS FOR UPCOMING YEAR 2011-2012:

Continue to work on the communication process with students—how can we better communicate that we have scholarships available as well as the process for applying (need to have on the webpage).

Chair Signature and Date: Leila Sandlin Smith