

Institutional Effectiveness Yearly Report Form
Rules Committee, 2012-2013

Names of Members	Date	Date	Date	Date	Date	Total
Marcella Moore*	9-18-2012	10-25- 2012	2-5- 2013	3-21- 2013		4
Jeremiah Bryant**	9-18-2012	10-25- 2012	2-5- 2013	3-21- 2013		4
Tony Back**	9-18-2012	E	2-5- 2013	3-21- 2013		3
Jerry Michael Combs	9-18-2012	10-25- 2012	E	3-21- 2013		3
Pat Herald	9-18-2012	10-25- 2012	2-5- 2013	E		3
Janie Richie	9-18-2012	E	E	E		1
Sharon Stewart	9-18-2012	10-25- 2012	E	3-21- 2013		3
Total Present	7	5	4	5		21

* = Chair
 ** = Co-chair
 *** = Student
 **** = Guest
 ***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2012-2013 academic year:

I. Number of meetings held: Four (We had a brief meeting at the end of the semester to discuss recommendations that we had received from Faculty for any changes/updates in Local HCTC Rules.)

II. PRIMARY focus for the year of 2012-2013: To continue to share Systems agenda items with Faculty and ask for their feedback. To continue to seek feedback from Faculty regarding any updates that may be needed for our Local HCTC Rules. To respond to charge/s from Faculty Council concerning needs to address updates that may be needed for our Local HCTC Rules.

III. Major ACCOMPLISHMENTS: Updates to Local HCTC Rules as requested by and voted on for approval by Faculty in April 2013 Faculty meeting. Updated Rules have been sent for posting.

IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014: Continue to look at Local Rules and make connections for the good of the Faculty. Share all agenda items as sent by Systems office with Faculty and assure that our HCTC is represented at the Systems meetings with information as needed by our Faculty.

Chair Signature and Date: Marcella Moore May 13, 2013