

Institutional Effectiveness Yearly Report Form
Professional Development Committee, 2011-2012

Names of Members	Date 9-9	Date 1/13	Date 3/23	Date	Date	Total
Lauren Bates	P	E	P			
Sherry Bettinazzi	P	P	E			
Tony Bradley	E	E	E			
Helen Brunty	P	P	P			
Venita Caldwell	P	E	P			
Jerry Michael Combs	E	P	P			
Vickie Combs*****	P	P	E			
Patrick Davison	P	P	E			
Patti Fisher	P	E	E			
Scott Gross	A	E	A			
Elbert Hagans	P	E	E			
Kena Mullins	P	E	E			
Diane Gibson	E	E	E			
Rachel Sexton**	P	P	E			
Amanda Spencer-Barnes*	P	P	P			

* = Chair

** = Co-chair

*** = Student

****= Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2011-2012 academic year:

I. Number of meetings held: Three

II. PRIMARY focus for the year of 2011-2012:

This year the Professional Development Committee focused on offering PD sessions that the faculty and staff of HCTC had asked for in our surveys of them. The PD committee worked hard to recognize the needs of the faculty and staff, and to offer PD sessions that better fit everyone's changing needs.

III. Major ACCOMPLISHMENTS:

We have had several great professional development opportunities this past year, and I think each of these is a major accomplishment. I would like to commend the HCTC PD Committee for all of their collaboration and hard work to make this year a great year in terms of PD sessions. The increased focus on health and wellness was a major accomplishment for the PD committee. In order to keep HCTC and the surrounding community healthy, the PD sessions on health and wellness are of great importance. We also offered a larger variety of sessions, with many sessions surrounding technology.

IV. Recommended FOCUS FOR UPCOMING YEAR 2012-2013:

The professional development committee should continue to focus on offering quality professional development activities for the staff and faculty of HCTC. We would also recommend continuing to survey the staff and faculty of HCTC to bring professional development sessions that they want or need offered, and that would be beneficial to their jobs at HCTC.

Chair Signature and Date: Amanda Spencer-Barnes