

Institutional Effectiveness Yearly Report Form
Professional Development Committee, 2010-2011

Names of Members	Date 9-3	Date 10-6	Date 11-5	Date 2-18	Date	Total
Lauren Bates	AE	P	P	AE		
Sherry Bettinazzi	P	AE	AE	P		
Tony Bradley	AE	P	P	AE		
Helen Brunty	P	AE	P	P		
Venita Caldwell	P	AE	P	P		
Jerry Michael Combs	P	AE	P	P		
Vickie Combs*****	P	P	P	P		
Patrick Davidson	A	A	P	P		
Esther French	P	P	AE	P		
Scott Gross**	P	A	A	A		
Elbert Hagans	P	P	AE	AE		
Johnny Handshoe	A	A	A	A		
Becky Neace	P	P	AE	P		
Rachel Sexton	P	AE	P	P		
Amanda Spencer-Barnes*	P	P	P	P		

* = Chair

** = Co-chair

*** = Student

****= Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2010-2011 academic year:

I. Number of meetings held: Four

II. PRIMARY focus for the year of 2010-2011:

III. Major ACCOMPLISHMENTS:

We have had several great professional development opportunities this past year, and I think each of these is a major accomplishment. I would like to commend the HCTC PD Committee for all of their collaboration and hard work to make this year a great year in terms of PD sessions. I also think the increased focus on health and wellness was a major accomplishment for the PD committee. We offered two days of PD geared toward minimizing stress and maximizing health/wellness. Faculty and staff really seemed to appreciate the fun that we had during these two days.

IV. Recommended FOCUS FOR UPCOMING YEAR 2011-2012:

The professional development committee should continue to focus on offering quality professional development activities for the staff and faculty of HCTC. I would also recommend continuing to survey the staff and faculty of HCTC to bring professional development sessions that they want or need offered, and that would be beneficial to their jobs at HCTC.

Chair Signature and Date: Amanda Spencer-Barnes 5-12-2011