

Institutional Effectiveness Update
From the Offices of IR (Lois Puffer) and Assessment/Outcomes (Deb Campbell)
March 18, 2010

I. Program Reviews

Due to the revised spring 2010 calendar, program data will not be available for the Coordinators until Friday, June 4th. There are two options: require a due date in June for completion of the program reviews and oral reports OR require a due date in August. We request that a due date decision be made as soon as possible and all affected parties notified.

II. Faculty course assessments – Fall 2009

100% completion by Allied Health division
64% completion by Heritage/Humanities division
52% completion by Occupational Technology division
54% completion by Science/Math division

Fall 2008 - Fall 2009 course assessments are available on the Point for faculty access. We request that faculty be reminded of the need to comply with this process in order to have an appropriate level of documentation for SACS.

III. eLumen

According to data provided by Ella Strong (February report to Assessment committee), the level of faculty involvement has been very poor since the inception of the software in the fall 2007 semester. To date, only 25% of faculty have attempted to utilize eLumen and according to the data, none of their courses have been scored, analyses completed or any actions completed. With the exception of two science faculty, the only faculty who have attempted to use eLumen are in the Allied Health or Occupational Technology divisions. Ella has offered numerous eLumen training sessions and Deb has offered several Rubric training sessions, but faculty attendance has been poor.

IV. CAAP

Libby will be sending a list of AA/AS graduates who are CAAP eligible at the end of this month and Deb will work with Elizabeth Melton to offer testing.

V. NOCTI

The following academic programs have industry-specific NOCTI Assessments and students were pre-tested in Fall 2009: Air Conditioning, Auto Tech; Auto Body, CADD, Cosmetology, Diesel, Electricity, IECE, IT, Mining, and Welding. These academic programs do NOT have an industry-specific NOCTI Assessments, but students were pre-tested with the NOCTI Workplace Readiness Assessment: Business Administration, Heavy Equipment, Human Services, MIT, and PSA. New students for Sp2010 were also pre-tested. Additionally for Sp2010, Practical Nursing chose an industry-specific NOCTI assessment. The Testing Center meeting has been rescheduled for

March 30. Per the January 20th Learning Services meeting, Lois will take forward to that Testing Center meeting that we need to establish testing cutoff dates for August and December for new student testing.

VI. Status of HCTC Strategic plan Initiatives

We have requested information from the Vice Presidents with regard to the performance and/or strategic initiatives they want addressed in the unit assessment plans. Many units are working on Operational and Assessment planning for the 2010-2016 cycle and specific direction related to focus is requested from the Senior Leadership as soon as possible.

VII. Status of Non-Learning Services Unit Assessments

A. Advancement/Government relations

Meeting scheduled for March 23th.

B. Human Resources

Meeting held; Operational plan completed; Assessment plan completion is in progress.

C. Technology Solutions

Meeting held; Operational and Assessment plans revised and completion is in progress.

D. Business Services

Meeting scheduled for March 29th.

E. Student Services

Meetings held; Operational plans in progress. Drafts of the following Assessment plans have been completed: Admissions, Testing, Financial Aid, CCLP, QEP, CCTS, Disability services and Student Engagement and Wellness. Gerald and Germaine are working with their unit supervisors to create the remaining Assessment plans.

F. President's Office

Meeting scheduled with Delcie on March 25th for the Switchboard and DPC units.