

**Institutional Effectiveness, Planning, and Research
Board of Directors Report
November 17, 2011**

I. **Name Change** – The Office of Institutional Effectiveness (re-established at HCTC, effective September 1, 2011) is now **Institutional Effectiveness, Planning, and Research**. This change reflects and encompasses a broader mission for the unit than just institutional effectiveness.

II. **Revised Unit Structure** – Institutional Effectiveness, Planning, and Research consists of two subunits: **Institutional Research** and **Assessment and Continuous Enhancement**. The mission and vision statement for each subunit has been developed.

Institutional Research

Mission/Purpose: Serve as a clearinghouse for HCTC information facilitating the collection, analysis, and interpretation of institutional data and the timely distribution of information to academic and administrative decision-makers, faculty, and other HCTC employees. An integral part of this mission is to be customer-focused, forward-thinking, anticipating information needs, and to keep abreast of local and national educational issues. Institutional Research supports HCTC in planning, decision-making, assessment, and policy formulation based on data.

Vision: Use data to inform, influence, and affect decision-making and change throughout the college community.

Assessment and Continuous Enhancement

Mission/Purpose: Provide information, assistance, and support to all institutional units in the assessment of outcomes. Assist with institutional effectiveness and strategic planning initiatives through continuous enhancement of institutional activities and priorities.

Vision: Facilitate a culture of assessment and continuous enhancement throughout the college community.

III. **New Coordinator of Assessment and Continuous Enhancement – Alexis Malepeai** is the new Coordinator of Assessment and Continuous Enhancement. She began work on September 26 and comes from the private sector. She worked for a consulting firm in Washington D.C. for a number of years before relocating to Hazard. She is participating in the KCTCS Fellows program.

IV. **2011 Assessment Institute** – The **Dean of Institutional Effectiveness, Planning, and Research attended the 2011 Assessment Institute** from October 30-November 2 in Indianapolis. The Assessment Institute is a nationally recognized conference, celebrating its 20th year, focused on outcomes assessment in higher education. Approximately 980 people from 48 states (including Alaska and Hawaii) and a number of other countries participated.

V. **SACSCOC Update** – Work on the **5th Year Interim Review** continues to progress at a satisfactory rate. The final draft is due from each responder January 9, 2012. The draft will then be edited and updated throughout spring and early summer. The report will be submitted to SACSCOC in August 2012.