

Institutional Effectiveness Yearly Report Form
Curriculum Review Committee, 2010-2011

Names of Members	Date	Date	Date	Date	Date	Total
	9/8/10	11/23/10	1-14-11	2-16-11	3/15/11	
Lauren Bates	A	A	P	P	P	3
Neil Brashear	A	A	A	P	P	2
David Frazier**	A	A	P	P	P	3
Sabine Globig	A	A	P	A	A	1
Susan Johnson*	P	P	P	P	P	5
Dean Osborne	A	A	A	A	A	0
Beth Pennington	A	A	A	P	P	2
Libby Peters ****	A	A	A	A	A	0
Janie Ritchie	P	P	P	P	P	5
Kathy Smoot*****	A	A	A	A	A	0
Amy Wernette	P	P	P	P	P	5
Total Present	3	3	6	7	7	

* = Chair

** = Co-chair

*** = Student

****= Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2010-2011 academic year:

I. Number of meetings held: 2 in person meetings, the rest were all handled through email discussion and electronic voting

II. PRIMARY focus for the year of 2010-2011: change all course prefixes to three letters only. Changing all course descriptions to begin with a verb.

III. Major ACCOMPLISHMENTS:

All course prefixes changed to three letters and new numbering on some courses

All program curriculum updated and course prefixes changed and approved

The removal of some duplication of courses

