

**Institutional Effectiveness Yearly Report Form  
Assessment and Outcomes Committee, 2012-2013**

<b>Names of Members</b>	<b>9/28/12</b>	<b>10/26/12</b>	<b>11/30/12</b>	<b>2/22/13</b>	<b>3/22/13</b>	<b>4/12/13</b>	<b>5/3/13</b>	<b>Total</b>
Sherry Bettinazzi (replaced by Mary Pennington 11/30)		E	NA	NA	NA	NA	NA	NA
Cathy Branson	X	X	X	X	E	X	X	6
Carolyn Bush	X	E	X	X	E	X	X	5
Mindy Collins	X	E	X	X	E		X	4
Delcie Combs	X	E	X	X		X	E	4
Donna Combs	E	E	E	E				0
Christy Cornett	X	X		E				2
Willie Cornett	X		X	E	X	E	E	3
Madeline Flannery	X	X	X	X	E	E	X	5
Jackie Hall	X	E	X	X	E	X	X	5
Alexis Malepeai**	E	X	E	E	X	X	X	4
Bart Massey	E		X	E	X	X	E	3
Michael Nyagol	X	E	X	X	X	X	E	5
Larry Parke		X	X	X	X	E		4
Beth Pennington	X		E	E	E	X	E	2
Lois Puffer	X	X	X	X	X	X	X	7
Germaine Shaffer*	X	X	X	X	E	X	X	6
Leila Smith	X	E	X	E	X	E	E	3
Ella Strong	X	X	X	E		E	E	3
Evelyn Wood	E	X	X	X	X	X	E	5
Courtney Sparkman (attending for Delcie Combs)		X					X	2
Brenda Young (added to committee 10/26)		X	X	X	X	X	X	6
Mary Pennington (added to committee 11/30)			X	X	X	X	E	4
Chestina Turner*****					X			1
Melissa Vermillion*****						X	X	2
<b>Total Present</b>	<b>14</b>	<b>11</b>	<b>17</b>	<b>13</b>	<b>11</b>	<b>14</b>	<b>11</b>	

\* = Chair

\*\* = Co-chair

\*\*\* = Student

\*\*\*\* = Guest

\*\*\*\*\* = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

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Please complete the following information to summarize the work of this HCTC Committee for the 2012-2013 academic year:

I. Number of meetings held: 7

**II. PRIMARY focus for the year of 2012-2013:** Utilizing the Data

III. Major ACCOMPLISHMENTS:

- Improved coordination between individual units/divisions and Assessment and Outcomes Committee through the efforts of the Assessment Liaisons
- Presentations to committee members for dissemination to their units. Response from units was received and considered by the committee.
  - CCSSE
  - CCFSSE
  - Analysis of Fall 2012 Student Evaluation of Instruction Response Rate
  - Success Rate of HCTC Students Enrolled in Online Developmental Education Online Courses From Other KCTCS Schools
- Assessment and Outcome Tutorial completed, tested, and revised. Initial implementation begun.

**IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014:**

14 Components of a Culture of Evidence – explained within the PowerPoint presentation “Creating and Working Within a Culture of Evidence,” presented by Jeffrey Seybert, Director, The National Higher Education Benchmarking Institute, at the 2011 Assessment Institute attended by Germaine Shaffer, IEPR Dean.

Chair Signature and Date: Germaine Shaffer, May 31, 2013