

Hazard Community and Technical College  
HCTC Surgical Technology Program Admission Committee, 2014-2015  
 Institutional Effectiveness Annual Report  
 Committee Reports to: HCTC Presidents

Committee's Charge: Selection of students for the program will be made by the president of the college or the president's designee after considering the recommendation of the Admissions Committee.

Names of Members	Date	Total
	<u><i>April 16, 2015</i></u>	
*Joanna Martin, Chair	Present	
**Diane Gibson, Co-Chair	Absent	
Ann Carter, Admissions	Absent	
Lisa Ison, GE Faculty	Present	
Amy Wernette, Faculty	Present	
Gwen Collins, ex-officio	Present	
*****Anna Napier, ex-officio	Absent	
Total Present	4 members present	

- \* = Chair
- \*\* = Co-chair
- \*\*\* = Student
- \*\*\*\* = Guest
- \*\*\*\*\* = ex-officio
- E = members who notified the chair of a reasonable excuse to miss.

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Please complete the following information to summarize the work of this HCTC Committee for the 2014-2015 academic year:

I. Number of meetings held: One Each Spring Semester

II. PRIMARY focus for the 2014-2015 academic year:

To recommend admissions of HCTC Surgical Tech students to the president.

III. Major ACCOMPLISHMENTS during the 2014-15 academic year:

The program had 51 attend pre admission conference with 45 completed files from the Admission Office. The committee admitted the top 10 students with 7 alternates and sending 28 regret letters to applicants. This was sent to the president and with approval letters sent to applicants with completed files.

IV. Recommended FOCUS FOR UPCOMING YEAR 2015-2016:

To recommend admissions for HCTC Surgical Tech students into the program and present applicants to the president for approval next spring 2016.

Completed by Chair Name and Date:

Jean Hart 4-23-15