

Hazard Community and Technical College
Rules Committee, 2014-2015
 Institutional Effectiveness Annual Report
 Committee Reports to: Provost/Vice President of Student Learning

Committee's Charge: This committee will codify the *Rules of the Faculty of HCTC*, recommend to the faculty, upon request or its own initiative, any modification of the *Rules of the Faculty*, the *Rules of the Senate of the Community & Technical College System*, or the Regulations of the respective Boards, continually evaluate the *Rules of the Faculty of HCTC*, assist in the process of developing faculty policies, procedures, and governance documents, and other duties delegated to it by the faculty or Faculty Councils. This committee will communicate with Faculty Council.

Names of Members	Date 9-19-14	Date 11-03-14	Date 2-02-15	Date 3-16-15	Total 4
*Vera Dawn Stamper	Present	Present	Present	Present	
**Jerry M. Combs	Present	Present	Present	Present	
**Rachel Sexton	Present	Present	Present	Present	
Pat Herald	E	Present	Absent	Absent	
Tony Back	Present	E	E	Present	
*****Amanda Spencer-Barnes	Present	E	Present	E	
Total Present	5	4	4	4	

* = Chair

** = Co-chair

*** = Student

**** = Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

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Please complete the following information to summarize the work of this HCTC Committee for the 2014-2015 academic year:

I. Number of meetings held: Four, two in fall semester and two in spring semester

II. PRIMARY focus for the 2014-2015 academic year:

The HCTC Rules Committee shared Systems rules agenda items with Faculty and asked for their feedback. We sought feedback from Faculty regarding any updates that may be needed for our Local HCTC Rules. The Rules Committee worked closely with Faculty Council concerning any possible updates for our Local HCTC Rules.

III. Major ACCOMPLISHMENTS during the 2014-15 academic year:

The Local HCTC Rules Committee sought feedback from faculty and represented their interests at the KCTCS System Rules Committee Meetings. Changes were made to the HCTC Rules of the Faculty document that provide more specific timelines for the distribution of both the agenda and action item documentation in advance of Faculty meetings. These changes were approved by the Faculty on April 24, 2015 to be effective in the 2015-2016 academic year.

IV. Recommended FOCUS FOR UPCOMING YEAR 2015-2016:

The HCTC Rules Committee will continue to look at the Local Rules and make corrections for the good of the Faculty. We will share all agenda items as sent by the Systems office with faculty and seek faculty feedback. The Rules Committee will continue to represent the interests of HCTC faculty at the System meetings.

Completed by Chair Name and Date: Vera Dawn Stamper 4-30-15