

Hazard Community and Technical College
Institutional Effectiveness Committee, 2014-2015
 Institutional Effectiveness Annual Report
 Committee Reports to: President's Cabinet

Committee's Charge:

SACSCOC Comprehensive Standard 3.3 sets forth the requirements for institutional effectiveness (as applicable to community colleges):

3.3 Institutional Effectiveness

3.3.1 The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results in each of the following areas: (Institutional Effectiveness)

3.3.1.1 educational programs, to include student learning outcomes

3.3.1.2 administrative support services

3.3.1.3 academic and student support services

3.3.2 The institution has developed a Quality Enhancement Plan that (1) demonstrates institutional capability for the initiation, implementation, and completion of the QEP; (2) includes broad-based involvement of institutional constituencies in the development and proposed implementation of the QEP; and (3) identifies goals and a plan to assess their achievement. (Quality Enhancement Plan)

(Note: This requirement is not addressed by the institution in its Compliance Certification)

Provide leadership for the continuous review of strategies for effective identification and assessment of institutional effectiveness activities, for analysis of results, and for documentation of evidence of improvement. Committee members act as "assessment liaisons" between the committee and their respective units.

Names of Members	Date 9-19-14	Date 10/17/14	Date 11/14/14	Date 4/17/15	Total 4
**Dr. Ella Strong-Co-Chair	Present	Excused- TAACT Grant	Excused	Excused	1-Present 3-Excused
*Dr. Beth Pennington-Chair	Present	Present	Present	Present	4-Present
Erica Adams	Present	Excused	Absent	Present	2-Present 1-Excused 1-Absent

Sherry Bettinazzi	Absent	Absent	Absent	Absent	4-Absent
Cathy Branson	Absent	Present	Present	Present	3-Present 1-Absent
Carolyn Bush	Present	Present	Excused	Absent	2-Present 1-Excused 1-Absent
Mindy Collins	Absent	Absent	Excused	Absent	3-Absent 1-Excused
Donna Combs	Absent	Absent	Excused	Absent	3-Absent 1-Excused
Jerry Michael Combs	Present	Present	Excused	Absent	2-Present 1-Excused 1-Absent
Christy Cornett	Present	Excused	Excused	Excused	1-Present 3-Excused
Willie Cornett	Present	Present	Present	Present	4-Present
Madeline Flannery*added to the group in October 2014	N/A	Absent	Present	Excused	1-Present 1-Absent 1-Excused
Jackie Hall	Present	Present	Present	Present	4-Present
Dr. Jennifer Lindon	Present	Present	Excused	Absent	2-Present 1-Excused 1-Absent
*****Alexis Malepeai	Excused- CCSSE Meeting	Present	Present	Excused	2-Present 2-Absent

Bart Massey	Absent	Absent	Absent	Absent	4-Absent
*****Lois Puffer	Present	Present	Present	Excused	3-Present 1-Excused
Leila Smith	Present	Excused	Present	Excused	2-Present 2-Excused
*****Melissa Vermillion	Present	Excused	Present	Excused	2-Present 2-Excused
*****Brenda Young	Present	Excused	Present	Present	3-Present 1-Excused
Total Present	13	9	10	6	38-Present 18-Absent 19-Excused

* = Chair

** = Co-chair

*** = Student

**** = Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

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Please complete the following information to summarize the work of this HCTC Committee for the 2014-2015 academic year:

I. Number of meetings held: 4

II. PRIMARY focus for the 2014-2015 academic year:

Committee members are to serve as assessment liaisons between the committee and their respective units as a new QEP is in the planning process and SACSCOC accreditation is on the horizon.

III. Major ACCOMPLISHMENTS during the 2014-15 academic year:

Greater focus has been brought to developing a culture of evidence and the necessity for documentation.
Broader input has been gained for the QEP planning process by our assessment liaisons, in particular due to the IEPR unit being active participants in the IE Committee, bridging the gap between the group and faculty.
Renewed focus on the upcoming SACSCOC accreditation process.

IV. Recommended FOCUS FOR UPCOMING YEAR 2015-2016:

Continued focus on the SACSCOC accreditation process.
Continued focus on the QEP writing and implementation process
Explore new program options for HCTC

Completed by Chair Name and Date: Dr. Beth Pennington, April 21, 2015.