

Hazard Community and Technical College
Developmental Studies Committee, 2014-2015
 Institutional Effectiveness Annual Report
 Committee Reports to: Provost/Vice President Academic Services

Committee's Charge:

This committee will address issues and tasks related to developmental studies including the following: review the student need for developmental classes, make recommendations about placement testing, review and maintain the implementation plan for the assessment and placement policy, make recommendations about class offerings, and evaluate the effectiveness of developmental classes with the help of the Institutional Research Office. This committee will report to the Academic Leadership Team.

Names of Members	08-22- 2014	9-19-2014	04-24- 2015	Total
Amanda Spencer-Barnes, Chair*	P	P	P	3 Present
Jerry Michael Combs, Co-Chair**	P	P	P	3 Present
Dianne Adams	P	E	P	2 Present 1 Excused
Linda Blair	P	P	P	3 Present
Lisa Ison	P	P	P	3 Present
Christian Callihan	P	P	P	3 Present
Savannah Sipple	P	P	P	3 Present
Leila Smith (ex-officio)*****	P	P	P	3 Present
Chestina Turner	P	P	P	3 Present
Brenda Young	A	P	P	1 Absent 2 Present
Julie Caudill	A	E	A	1 Absent 1 Excused 1 Present
Randy Moon****			P	1 Present

Jesse Wooten****			P	1 Present
Don Barnes****			P	1 Present
Richard Ramsey****			P	1 Present
Laura Brashear****			P	1 Present
Daniel Madden****			P	1 Present
Total Present	9	9	16	

* = Chair
** = Co-chair
*** = Student
**** = Guest
***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

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Please complete the following information to summarize the work of this HCTC Committee for the 2014-2015 academic year:

I. Number of meetings held: three

II. PRIMARY focus for the 2014-2015 academic year:

System and CPE initiatives (Transformation Initiative and CPE Guiding Principles) Advising/Advising Training Pilot Courses Assessment and Placement Implementation Plan
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III. Major ACCOMPLISHMENTS during the 2014-15 academic year:

Revision of the Assessment and Placement Implementation plan to reflect KCTCS policies The group has asked for creation of an Advising Task Team/Committee. The group also discussed the need for an Advising Coordinator.

IV. Recommended FOCUS FOR UPCOMING YEAR 2015-2016:

Continue to research/implement pilot courses, co-requisite, etc to help students finish transitional education courses in a timely manner Pursue creation of an Advising Task Team/Committee and an Advising Coordinator possibility Continue to use System and CPE initiatives as guiding advice

Completed by Chair Name and Date: Amanda Spencer-Barnes 05/04/2015