

Institutional Effectiveness Yearly Report Form

*Staff Council* Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
*Mary Pennington	2/28/14	5/2/14				
**Sandy Campbell	2/28/14	E				
Lisa Callihan	2/28/14	5/2/14				
Kristy Creech	2/28/14	5/2/14				
Shirley Engle	2/28/14	5/2/14				
Angie Riley	2/28/14	5/2/14				
Total Present						

\* = Chair

\*\* = Co-chair

\*\*\* = Student

\*\*\*\* = Guest

\*\*\*\*\* = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: 2

II. PRIMARY focus for the year of 2013-2014:

III. Major ACCOMPLISHMENTS:

IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014:

Chair Signature and Date: Mary Pennington 05/16/14