

Institutional Effectiveness Yearly Report Form
Scholarship Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
	1/29/14	4/25/14	5/6/14			
Leila Smith, Chair	X	X	X			3
Bobby Collins, Co-Chair	E	X	X			2
Linda Blair	X		X			2
Sandy Campbell	X	X	X			3
Elbert Hagans	X					1
Renee Back	X	X				2
Arzella Howard	X	X	X			3
Carla Seals *****	X	X	X			3
Total Present	7	6	6			

* = Chair

** = Co-chair

*** = Student

****= Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: Three (3)

II. PRIMARY focus for the year of 2013-2014:

- Continue to monitor and review the scholarship process and procedures and revise as necessary.

III. Major ACCOMPLISHMENTS:

- The HCTC Scholarship Award amount for 2014 – 2015 was increased to \$1600 per academic year/\$800 per semester.
- The Commonwealth Scholarship Award was increased to \$2000 per academic year/\$1000 per semester to make this award a more distinguished/notable award.
- The committee agreed on a process for awarding the Ky. Coal Academy Scholarships (all the various types) with Workforce Solutions taking the lead.

IV. Recommended FOCUS FOR UPCOMING YEAR 2014-2015:

- The committee will finalize policies/procedures/process document in the early fall to be ready for next award cycle. Must be completed by September 1.
- The timeline for the awarding process must be adhered to in order to get awards completed early in the spring – we must make this happen!

Chair Signature and Date: _____