Institutional Effectiveness Yearly Report Form
SACS COC Team Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
Donna Combs						0
Connie Watts						0
Germaine Shaffer						0
Jackie Hall						0
Ella Strong						0
Total Present						0

* = Chair, ** = Co-chair, *** = Student, ****= Guest, ***** = ex-officio, E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: 0

II. PRIMARY focus for the year of 2013-2014: There were no meetings in 2013-2014 due to low need. Tasks were created for QEP subcommittee in spring 2013. The QEP Committee was active setting no precedence for the SACSCOC Team Committee to meet. Meetings will begin 2014-2015 to create a calendar for the next affirmation submission in 2016.

III. Major ACCOMPLISHMENTS: QEP Topic Selection, through QEP Committee

IV. Recommended FOCUS FOR UPCOMING YEAR 2014-2015: QEP Research and development, detailed affirmation calendar, and setup of Compliance Assist and writing assignments assigned.

Chair Signature and Date: Ella Strong