

Institutional Effectiveness Yearly Report Form
Rules Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
Vera Dawn Stamper*	09-19-14	10-29-14	01-29-14	03-20-14		4
Tony Back**	09-19-14	10-29-14	01-29-14	03-20-14		4
Jerry Michael Combs	09-19-14	10-29-14	01-29-14	03-20-14		4
Pat Herald	09-19-14	E	01-29-14	03-20-14		3
Sharon Stewart	09-19-14	10-29-14	01-29-14	03-20-14		4
Michael Nyagol	09-19-14	E	01-29-14	03-20-14		3
Total Present						

* = Chair

** = Co-chair

*** = Student

****= Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: Four

II. PRIMARY focus for the year of 2013-2014: The HCTC Rules Committee shared Systems rules agenda items with Faculty and asked for their feedback. We sought feedback from Faculty regarding any updates that may be needed for our Local HCTC Rules. The Rules Committee worked closely with Faculty Council concerning any possible updates for our Local HCTC Rules.

III. Major ACCOMPLISHMENTS: The Local HCTC Rules Committee sought feedback from faculty and represented their interests at the KCTCS System Rules Committee Meetings. No changes were requested for the HCTC Local Rules document for the 2013-2014 academic year. The committee did work with Faculty Council for the approval of an HCTC only rule for CIT Recommended Policy for Industry Standard Examinations that was recorded under HCTC Policies and Procedures.

IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014: The HCTC rules Committee will continue to look at the Local Rules and make corrections for the good of the Faculty. We will share all agenda items as sent by the Systems office with faculty and seek faculty feedback. The Rules committee will continue to represent the interests of HCTC faculty at the Systems meetings.

Chair Signature and Date: Vera Dawn Stamper