

Institutional Effectiveness Yearly Report Form
Professional Development Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
	8/13	10/13	2/14	3/14		
Julie Caudill*	P	E	P	P		
Sherry Bettinazzi	E	P	E	E		
Randy Bowling**	P	P	E	E		
Helen Brunty	P	P	P	P		
Venita Caldwell	P	P	E	E		
Cleveland Coats	E	E	E	E		
Vickie Combs*****	P	P	P	P		
Patrick Davison	P	P	E	E		
Patti Fisher	P	E	E	E		
Alexis Malepeai	P	P	P	E		
Elbert Hagans	P	P	P	E		
Kena Mullins	P	E	E	E		
Dr. Beth Pennington	P	P	P	E		
Rachel Sexton	P	P	E	E		
Amanda Spencer-Barnes	P	P	E	P		
Adam Nickel	P	P	E	E		
Shalena Jarvis	P	P	P	P		
Myla Barrett	P	E	E	E		
Wilma Maggard	P	P	E	E		
Edna Gross	E	E	E	E		

* = Chair
 ** = Co-chair
 *** = Student
 ***** = Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: Three

II. PRIMARY focus for the year of 2013-2014:

This year the Professional Development Committee focused on offering PD sessions that the faculty and staff of HCTC had asked for in our inquiries of them. The PD committee worked hard to recognize the needs of the faculty and staff, and to offer PD sessions that better fit everyone's changing needs.

III. Major ACCOMPLISHMENTS:

We have had several great professional development opportunities this past year, and I think each of these is a major accomplishment. I would like to commend the HCTC PD Committee for all of their collaboration and hard work to make this year a great year in terms of PD sessions. The increased focus on health and wellness was a major accomplishment for the PD committee. In order to keep HCTC and the surrounding community healthy, the PD sessions on health and wellness are of great importance. We also offered a larger variety of sessions, with many sessions surrounding DSS and Customer Service.

IV. Recommended FOCUS FOR UPCOMING YEAR 2014-2015:

The professional development committee should continue to focus on offering quality professional development activities for the staff and faculty of HCTC. We would also recommend continuing wellness activities for the staff and faculty of HCTC, to bring professional development sessions that they want or need offered, and that would be beneficial to their jobs at HCTC.

Chair Signature and Date: Julie Caudill