

Institutional Effectiveness Yearly Report Form
Faculty Appeals Committee, 2013-2014

Names of Members	Date 11/15	Date	Date	Date	Date	Total
Rachel Sexton*	X					1
Dianne Adams**	X					1
Linda Blair	X					1
Arzella Howard	X					1
Jeremiah Bryant						
Curtis Burch						
Total Present						4

* = Chair

** = Co-chair

*** = Student

**** = Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: 1

II. PRIMARY focus for the year of 2013-2014: To be prepared to hear any appeals made by the faculty who disagree with the rating received.

III. Major ACCOMPLISHMENTS: Committee reviewed charges in preparation for any appeals. No appeals were made by faculty this year so the committee did not have to meet again.

IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014: Communicate with the committee members before any appeals are made. Review the charge and get insight from college leaders that determine the ratings in order to be prepared for appeals made by the faculty.

Chair Signature and Date: Rachel Sexton 4/10/14