

Institutional Effectiveness Yearly Report Form  
Developmental Studies Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Date	Date	Date	Date	Total
	8/13	9/6	10/19	11/15	12/13	1/8	1/24	2/14	5/9	
Linda Blair	X	X	X	X	X	X	X	X	X	9
Dianne Adams	X	X	X	X	X	X	X	X		8
Jerry Michael Combs**	X	X	X	X	X	X	X	X	X	9
Lisa Ison**	X	X	X	X	X	X	X	X	X	9
Amanda Spencer-Barnes	X	X		X	X	X	X	X	X	8
Chestina Turner	X	X	X	X		X		X	X	7
Michael Nyagol	X	X	X		X	X	X	X		7
Brenda Young		X			X	X	X		X	5
Beth Pennington	X	X		X			X	X	X	6
Savannah Sipple	X		X	X	X	X	X			6
Julie Caudill			X							1
Leila Smith	X	X	X		X	X	X		X	7
April Graham-Wireman			X							1
Lana Medlin			X							1
<b>Total Present</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>8</b>	<b>8</b>	

- \* = Chair
- \*\* = Co-chair
- \*\*\* = Student
- \*\*\*\* = Guest
- \*\*\*\*\* = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

**I. Number of meetings held: 9**

## **II. PRIMARY focus for the year of 2013-2014:**

The Developmental Studies Committee primarily focused this year on helping students accelerate through developmental education courses.

## **III. Major ACCOMPLISHMENTS:**

The Major Accomplishments of the committee were:

1. Developing several new ways for students to accelerate through developmental classes. The committee helped to implement IRW 95, an integrated reading and writing course, this year. Also, the group developed and scheduled several co-requisite courses that will allow students to skip a level of developmental education courses during the fall semester.
2. The development of the Reading and Writing Lab in the old ARC in the Jolly Classroom Center. The Lab should be up and running for fall 2014.
3. The revision of HCTCs Assessment and Placement Policy.

## **IV. Recommended FOCUS FOR UPCOMING YEAR 2014-2015:**

Next year the committee should:

1. Oversee the implementation and track the success of the innovative course structures developed during this year.
2. Develop a formal process for administering the KYOTE exam.

Chair Signature and Date: *Lisa Ison and Jerry Michael Combs, 5-19-14*