

Institutional Effectiveness Yearly Report Form
Curriculum Review Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Total
	Cycle	Cycle	Cycle	Cycle	
	A	B	C	D	
Susan Johnson*	P	P	P	P	4
Lauren Bates**	P	P	P	A	3
Daniel Madden**	A	P	P	P	3
Michael Nyagol	P	P	A	A	2
Amanda Spencer-Barnes	P	A	P	P	3
Beth Pennington	P	P	P	P	4
Chestina Turner	A	P	A	A	1
Randy Moon	A	A	P	A	1
Carolyn Bush	A	A	A	A	0
Savannah Sipple	P	P	A	A	2
Amy Wernette	P	P	P	P	4
Dr. Kathy Smoot*****					
Total Present	7	8	7	5	27

* = Chair

** = Co-chair

*** = Student

**** = Guest

***** = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held:

There were four meeting held through email conference to review the assigned system curriculum and the local curriculum from the college.

II. PRIMARY focus for the year of 2013-2014:

The primary focus of the local CRC committee is to review the curriculum revisions and/or new curriculum that have been proposed by the college and/or programs. The committee will make communication with faculty and Division Chairs which are affected by the revisions to get their opinion, recommendations, or concerns before voting on it at the system meeting.

The other focus is to review the assigned curriculum from the system CRC chair and report back to the chair any edits, comments, concerns and recommendations.

II. Major ACCOMPLISHMENTS:

1. CAD 100 was approved for Digital Literacy
2. Cosmetology added a two semester Apprentice Instructor's Course
3. Mining Technology added a Diploma to its curriculum

IV. Recommended FOCUS FOR UPCOMING YEAR 2014-2015:

The Local CRC and the Academic Services implement a set of standards to be implemented into the rules of the faculty for writing, approving, and implementing curriculum at the college.

Chair Signature and Date: _____ Susan Johnson / 05-16-14