

Institutional Effectiveness Yearly Report Form
Crisis Management Team Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
Cluster Howard	9-13-	10-21-	11-18-	2-10-	3-17-14	6
	13	13	13	14	4-21-14	
Doug Fraley						5
Donna Roark						6
Ron Holmes						6
Stephen Greiner						6
Kathy Smoot						5
Leila Smith						5
Ella Strong						5
Anna Napier						4
Deronda Mobelini						4
Kendra Turner						4
Stu Fugate						5
Connie Watts						4
Tom Caudill						4
Tony Bradley						4
Dean Osborne						6
Keila Miller						3
James King						6
Bart Massey						4
Ron Daley						0

Jackie Hall						4
Robert Jones						4
Delcie Combs						5
Vickie Combs						4
Cleve Coots						2
Jennifer Lindon						4
Steve Roberts						4
Leonard Toler						1
TeWayne Willis						3
Evelyn Wood						4
Total Present						

* = Chair *Cluster Howard*
 ** = Co-chair *Donna Roark, Doug Fraley, Ron Helms*
 *** = Student
 **** = Guest
 ***** = ex-officio
 E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: 6

II. PRIMARY focus for the year of 2013-2014: Campus Safety

III. Major ACCOMPLISHMENTS: Campus safety officers employed at Hazard, Lees Campus, and Tech Campus. Minger report completed. Cleary report completed. Updated the safety manual and the report form for Cleary/Minger reports. Updated the safety information on our web site. Worked with KCTCS and a consulting firm to deal with campus safety and occupational safety issues. Established a campus Risk Assessment Team that will be in place for the fall semester 2014. Established a way to deal with the new federal law pertaining to sexual violence on campus.

Setup a table top exercise for both the Leslie County and Knott County Center. Both campuses worked with local first responders to so that they were familiar with campus buildings and safety procedures.

IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014:

Chair Signature and Date. Clint Howard April 30, 2014