

Institutional Effectiveness Yearly Report Form  
College Appeals Board Committee, 2013-2014

Names of Members	Date	Date	Date	Date	Date	Total
Diane Gibson*	E					
Dr. Jennifer Lindon	6-13-13					
Bryan Swafford	6-13-13					
Stephanie Vergne	E					
Sandy Phipps	E					
Edna Gross	E					
Venita Caldwell	E					
Sabine Globig	E					
Kristy Martin****	6-13-13					
Brad Dyer*****	6-13-13					
Jennifer Couch****	6-13-13					
Christian Callihan***	6-13-13					
Total Present						

\* = Chair

\*\* = Co-chair

\*\*\* = Student

\*\*\*\*= Guest

\*\*\*\*\* = ex-officio

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: 1

**II. PRIMARY focus for the year of 2013-2014:** Review a student appeal

III. Major ACCOMPLISHMENTS: Reviewed the student appeal that was presented on 6-13-13 which was denied based on the information presented to the committee.

**IV. Recommended FOCUS FOR UPCOMING YEAR 2013-2014:** Review any student appeals that present themselves during the upcoming academic year.

Diane Gibson 3-28-14

Chair Signature and Date: \_\_\_\_\_