

Institutional Effectiveness Yearly Report Form  
Assessment and Outcomes Committee, 2013-2014

<b>Names of Members</b>	<b>9/20/13</b>	<b>10/18/13</b>	<b>11/15/13</b>	<b>3/21/14</b>	<b>4/29/14</b>	<b>Total</b>
Erica Adams (Added as of 4/29/14)	NA	NA	NA	NA	X	1
Sherry Bettinazzi	X	X	E	X	E	3
Cathy Branson	E	E	X	X	X	2
Carolyn Bush	X	X	E	X	X	4
Mindy Collins	E	E	X	X	E	2
Donna Combs	X	E	X		E	2
Jerry Michael Combs (Added as of 11/15/13)	NA	NA	X	X	X	3
Christy Cornett	E	E	E		E	0
Willie Cornett	E	X	E	X	E	2
Madeline Flannery	E		X	X	E	2
Jackie Hall	X	E	X	E	X	3
Alexis Malepeai**	X	E	X	X	X	4
Lana Medlin (Replaced by Jerry Michael Combs on 11/15/13)	X	X				2
Bart Massey		E	E	E	X	1
Lonnie Morris	X	E	X	E	X	3
Beth Pennington	X	E	X	X	X	4
Lois Puffer	X	X	X	X	X	5
Germaine Shaffer*	X	X	X	X	X	5
Leila Smith	E	X	E	X	X	3
Courtney Sparkman (Replaced by Erica Adams on 4/29/14)	X	X	X	E		3
Ella Strong	E	X	E	X	X	3
Melissa Vermillion	X	X	X	E	X	4
Evelyn Wood (Not on committee as of 10/18/13; Courtney Sparkman represents President's Office)	X					1
Brenda Young	X	X	X	X	X	5
Daniel Neace (Attending for Bart Massey on 3/21/14)				X		1
<b>Total Present</b>	<b>14</b>	<b>11</b>	<b>14</b>	<b>15</b>	<b>15</b>	

\* = Chair

\*\* = Co-chair

X = Present

E = members who notified the chair of a reasonable excuse to miss.

Please complete the following information to summarize the work of this HCTC Committee for the 2013-2014 academic year:

I. Number of meetings held: 5

**II. PRIMARY focus for the year of 2013-2014:**

- Committee members continue to act as “assessment liaisons”
- Review of the *14 Components of a Culture of Evidence*
- Development of CCSSE Definitions Sheet

**III. Major ACCOMPLISHMENTS:**

- CCSSE Definitions Sheet included in the HCTC 2014 CCSSE administration packets
- Began review of the *14 Components of a Culture of Evidence*
- Revised name, mandate, and charge approved - Assessment and Outcomes Committee will be the Institutional Effectiveness Committee, effective July 1, 2014

**IV. Recommended FOCUS FOR UPCOMING YEAR 2014-2015:**

- Complete in-depth review of gaps in the *14 Components of a Culture of Evidence*
- Begin review of Annual Assessment Impact Report for common themes

Chair Signature and Date: Germaine Shaffer, May 23, 2014