

2012-2013 Summary Form

The purpose of the Program Review Summary is to provide the program with additional perspectives and to obtain information concerning all administrative and educational aspects of the program. The Academic Leadership Team (ALT) verifies and supplements the information contained in the annual HCTC Program Review. This perspective includes an assessment of program quality and the effectiveness of the instructional program.

The continuous Assessment and Outcomes process at HCTC involves the Provost, Deans, Division Chairs, Program Coordinators and faculty, employees, and students regarding the operation and progress of the program. The ALT focuses its review and recommendations on the five quality statements below:

1. Quality of degree programs and student learning.
2. Quality of faculty/staff and program productivity.
3. Quality of recruitment and retention of a diverse faculty, staff, and student body.
4. Quality of management, adherence to policies, and collegial environment.
5. Quality of planning, evaluation, and resources maximizing program effectiveness in terms of allocation.

QUALITY ASSURANCE QUESTIONS

Question	Yes / No / NA	Comments
1. Is the quality of degree programs and student learning evident?		
2. Is the quality of faculty/staff and program productivity evident?		
3. Is the quality of recruitment and retention of a diverse faculty, staff, and student body evident?		
4. Is the quality of management, adherence to policies, and collegial environment evident?		
5. Is the quality of planning, evaluation, and resources maximizing program effectiveness in terms of allocation evident?		

Strengths:

Weaknesses:

Recommendations (including budget and facility needs):

Reviewed by:

Date of Review: