

## Hazard Community & Technical College, Lees College Campus

### The Michael Minger Act Report for 2013 Activity Reported for Calendar Year 2011

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#### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

Senior Leadership and  
Maintenance and Operations Department (College-Wide)

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

Campus security authorities have responsibility for documenting crimes that have been personally observed or reported to them. A General Incident Reporting form is used to report any crime occurring on campus or on property owned or managed by the college. All crime reports made to a campus security authority must be reported immediately to the Dean of Operations.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

The Dean of Operations works in conjunction with local and state police. These agencies are the official police for the college. The college requires prompt and accurate reporting of all criminal or suspected criminal matters occurring on campus or on property owned or managed by the college. All crimes are reported to the local police and the Dean of Operations and Maintenance and Operations is responsible for night and week-end security on college property.


## Section 2: Description of Information Programs

*Describe programs that inform students and employees about:*

*(a) Campus safety and security*

Hazard Community and Technical College has always been and continues to be committed to maintaining a safe and secure environment for all members of the college community. A crime log is maintained on the college website. Reports are made to the college community when crimes or other activity presents a threat to students or employees. Each semester the Operations is responsible for ensuring that currently enrolled students; students applying for admissions and employees are notified regarding the availability of the campus crime log. A special task force was formed in 2004 to help the college and community deal with an increasing drug problem. The task force working with the UNITE organization formed two student drug coalitions on campus.

*(b) How to report a crime:*

A variety of seminars are presented each year to students and employees. These programs include diversity, sexual harassment, computer security, FERPA training, work place violence, and general crime prevention. A number of administrators attend training seminars each year. The college has a safety-crisis management plan and the team will assist the college in times of emergencies. The Dean of Operations has a variety of information dealing with campus safety on the college website. A collegewide number 606-487-3235 

*(c) How to prevent crimes:*

Hazard Community and Technical College utilizes on and off campus resources to make students aware of safety issues. New lock system for outside doors installed. Emergency phones are available in classrooms and hallways at the college. Cameras were installed in several buildings throughout the college. Referrals for crisis intervention are made when it is deemed necessary by the college

### Section 3: Statements of Policies and Procedures

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

The office of Student Services works closely with the office of Public Relations when there is an imminent threat on campus. The college utilizes email, the college web site, and the local media when there is a threat on campus. The college will designate a spokesperson to deal with the media and answer questions when there is a safety issue or security threat to students or employees.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

The college does not have on campus housing.

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

The college does not have on campus housing.

*(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)*

The college does not have on campus housing.

## Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	3	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

## Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

## Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Report run 1/18/2013

## Hazard Community & Technical College, Lees College Campus

### The Michael Minger Act Report for 2013 Activity Reported for Calendar Year 2010

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#### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

Senior Leadership and  
Maintenance and Operations Department (College-Wide)

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

Campus security authorities have responsibility for documenting crimes that have been personally observed or reported to them. A General Incident Reporting form is used to report any crime occurring on campus or on property owned or managed by the college. All crime reports made to a campus security authority must be reported immediately to the Dean of Operations.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

The Dean of Operations works in conjunction with local and state police. These agencies are the official police for the college. The college requires prompt and accurate reporting of all criminal or suspected criminal matters occurring on campus or on property owned or managed by the college. All crimes are reported to the local police and the Dean of Operations and Maintenance and Operations is responsible for night and week-end security on college property.


## Section 2: Description of Information Programs

*Describe programs that inform students and employees about:*

*(a) Campus safety and security*

Hazard Community and Technical College has always been and continues to be committed to maintaining a safe and secure environment for all members of the college community. A crime log is maintained on the college website. Reports are made to the college community when crimes or other activity presents a threat to students or employees. Each semester the Operations is responsible for ensuring that currently enrolled students; students applying for admissions and employees are notified regarding the availability of the campus crime log. A special task force was formed in 2004 to help the college and community deal with an increasing drug problem. The task force working with the UNITE organization formed two student drug coalitions on campus.

*(b) How to report a crime:*

A variety of seminars are presented each year to students and employees. These programs include diversity, sexual harassment, computer security, FERPA training, work place violence, and general crime prevention. A number of administrators attend training seminars each year. The college has a safety-crisis management plan and the team will assist the college in times of emergencies. The Dean of Operations has a variety of information dealing with campus safety on the college website. A collegewide number 606-487-3235 

*(c) How to prevent crimes:*

Hazard Community and Technical College utilizes on and off campus resources to make students aware of safety issues. New lock system for outside doors installed. Emergency phones are available in classrooms and hallways at the college. Cameras were installed in several buildings throughout the college. Referrals for crisis intervention are made when it is deemed necessary by the college



### Section 3: Statements of Policies and Procedures

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

The office of Student Services works closely with the office of Public Relations when there is an imminent threat on campus. The college utilizes email, the college web site, and the local media when there is a threat on campus. The college will designate a spokesperson to deal with the media and answer questions when there is a safety issue or security threat to students or employees.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

The college does not have on campus housing.

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

The college does not have on campus housing.

*(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)*

The college does not have on campus housing.

## Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	2	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

## Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

## Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Report run 1/18/2013

## Hazard Community & Technical College, Lees College Campus

### The Michael Minger Act Report for 2013 Activity Reported for Calendar Year 2009

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#### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

All college Vice-Presidents and  
Maintenance and Operations Department (College-Wide)

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

Campus security authorities have responsibility for documenting crimes that have been personally observed or reported to them. A General Incident Reporting form is used to report any crime occurring on campus or on property owned or managed by the college. All crime reports made to a campus security authority must be reported immediately to the Vice President of Business Services.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

The office of Business Services works in conjunction with local and state police. These agencies are the official police for the college. The college requires prompt and accurate reporting of all criminal or suspected criminal matters occurring on campus or on property owned or managed by the college. All crimes are reported to the local police and the Vice President of Business Services. Maintenance and Operations is responsible for night and week-end security on college property.


## Section 2: Description of Information Programs

*Describe programs that inform students and employees about:*

*(a) Campus safety and security*

Hazard Community and Technical College has always been and continues to be committed to maintaining a safe and secure environment for all members of the college community. A crime log is maintained in the Vice President of Student Services office. Reports are made to the college community when crimes or other activity presents a threat to students or employees. Each semester the Vice President of Student Services is responsible for ensuring that currently enrolled students; students applying for admissions and employees are notified regarding the availability of the campus crime log. A social task force was formed in 2004 to help the college and community deal with an increasing drug problem. The task force working with the UNITE organization formed two student drug coalitions on campus.

*(b) How to report a crime:*

A variety of seminars are presented each year to students and employees. These programs include diversity, sexual harassment, computer security, FERPA training, work place violence, and general crime prevention. A number of administrators attend training seminars each year. The college has a safety-crisis management plan and the team will assist the college in times of emergencies. The Office of Business Services has a variety of information dealing with campus safety on the college web site. A collegewide number 606-487-3235 

*(c) How to prevent crimes:*

Hazard Community and Technical College utilizes on and off campus resources to make students aware of safety issues. New lock system for outside doors installed. Emergency phones are available in classrooms and hallways at the college. Approximately 10 more cameras were installed in several buildings throughout the college. Referrals for crisis intervention are made when it is deemed necessary by the college.

### Section 3: Statements of Policies and Procedures

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

The office of Student Services works closely with the office of Public Relations when there is an imminent threat on campus. The college utilizes email, the college web site, and the local media when there is a threat on campus. The college will designate a spokesperson to deal with the media and answer questions when there is a safety issue or security threat to students or employees.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

The college does not have on campus housing.

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

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The college does not have on campus housing.

## Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	1	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	1	0	0	0
Theft	4	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0



**Explanation for Crimes Table:**

Criminal Damage- break-in and vandalism to campus maintenance building

## Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

## Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

Report run 1/18/2013