

Hazard Community & Technical College, Hazard Campus

The Michael Minger Act Report for 2017 Activity Reported for Calendar Year 2016

Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

HCTC merged the Director of Program Facilitation and Director of Maintenance and Operators into one job scope, Dean of Operations which includes Safety and Security functions on all campuses, including the supervision of the Safety and Security officers. In support of the newly formed Safety Office additional Campus Security Authority would be identified as the following; the interim Provost/Vice President of Student Services and identified Campus Administrators and other personnel as deemed necessary. The Chief Information Officer assumes responsibility for cyber security.

Describe the extent and nature of enforcement authority of campus security authority personnel:

Campus Security Authority Personnel at Hazard Community and Technical College have no general police powers. Local police departments for each campus location (Hazard, Hindman, Hyden and Jackson) exercise police powers upon any real property owned or occupied by the institution, including streets passing through and adjacent thereto.

Describe the working relationship of campus security authority personnel with state and local police agencies:

Dean of Operations Operations, interim Provost/VP of Student Services, work in conjunction with local and state police. These agencies are the official police enforcement authority for the college. The college requires prompt and accurate reporting of all criminal or suspected criminal matters occurring on campus or on property owned or managed by the college. All crimes are reported to local police and Campus Security Authority Personnel.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

The interim Provost/VP of Student Services/Title IV Coordinator utilizes both on-campus and off-campus resources to make students aware of the dangers they may encounter throughout their college experience. Topics include theft, rape, drugs and alcohol. Crime reporting is stressed in all programs.

Voice and e-mail bulletin systems, are used to make announcements to the college community as needed. Media releases to the campus population are made in coordination with the Office of Public Relations.

An Annual professional development day for staff and faculty is dedicated to campus safety and security.

(b) How to report a crime:

Hazard Community and Technical College has established a college-wide emergency number 606-487-3235 for members of the College's Crisis and Safety Team to respond to any crime, suspected crime, or incident.

Emergency phones are available in classrooms and/or hallways at the college. Cameras have been installed in several buildings throughout the college.

Additionally, the college has a web access to permit reports. Posters have been created to promote the number college-wide.

(c) How to prevent crimes:

As part of the annual Student Satisfaction Survey, students are asked their level of satisfaction with campus safety and have the opportunity to comment. Maintenance and Operations conduct campus surveys at night to determine lighting adequacy and needs. These are accomplished on foot following observed routes used by the students, faculty, staff and visitors, including parking lots. A list of needs is identified to the Dean of Operations and the interim Provost/VP of Student Services.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

The President's Office, along with the Campus Security Authority Personnel, work closely with the Office of Public Relations when there is an imminent threat at the college. The college utilizes email, telephone voice, text and web notification, utilizing the Safety Notification Alert Process (SNAP) and the local media.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

The college does not have on campus housing.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

The college does not have on campus housing.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

The college does not have on campus housing.

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
	0	0	0	0

Arrest Only: Other Alcohol Violations				
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Explanation for Crimes Table:

Theft of items in a purse

Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
	0	0	0	0

Other Alcohol
Violations
Report run 10/2/2017

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Hazard Community & Technical College, Technical Campus

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Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

Director of Maintenance and Operators and Facilities were combined into one job scope, Dean of Operations which includes Safety and Security functions on all campuses, including the supervision of the Safety and Security officers. In support of the newly formed Safety Office additional Campus Security Authority would be identified as the following; the Vice President of Student Services and identified Campus Administrators and other personnel as deemed necessary. The Chief Information Officer assumes responsibility for cyber security.

Describe the extent and nature of enforcement authority of campus security authority personnel:

Campus Security Authority Personnel at Hazard Community and Technical College have no general police powers. Local police departments for each campus location (Hazard, Hindman, Hyden and Jackson) exercise police powers upon any real property owned or occupied by the institution, including streets passing through and adjacent thereto.

Describe the working relationship of campus security authority personnel with state and local police agencies:

Dean of Operations, interim Provost/VP of Student Services, work in conjunction with local and state police. These agencies are the official police enforcement authority for the college. The college requires prompt and accurate reporting of all criminal or suspected criminal matters occurring on campus or on property owned or managed by the college. All crimes are reported to local police and Campus Security Authority Personnel.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

The interim Provost/VP of Student Services/Title IV Coordinator utilizes both on-campus and off-campus resources to make students aware of the dangers they may encounter throughout their college experience. Topics include theft, rape, drugs and alcohol. Crime reporting is stressed in all programs.

Voice and e-mail bulletin systems, are used to make announcements to the college community as needed. Media releases to the campus population are made in coordination with the Office of Public Relations.

An Annual professional development day for staff and faculty is dedicated to campus safety and security.

(b) How to report a crime:

Hazard Community and Technical College has established a college-wide emergency number 606-487-3235 for members of the College's Crisis and Safety Team to respond to any crime, suspected crime, or incident.

Emergency phones are available in classrooms and hallways at the college. Cameras have been installed in several buildings throughout the college.

Additionally, the college has a web access to permit reports. Posters have been created to promote the number college-wide.

(c) How to prevent crimes:

As part of the annual Student Satisfaction Survey, students are asked their level of satisfaction with campus safety and have the opportunity to comment. Maintenance and Operations conduct campus surveys at night to determine lighting adequacy and needs. These are accomplished on foot following observed routes used by the students, faculty, staff and visitors, including parking lots. A list of needs is identified to the Dean of Operations and the College's Senior Leadership.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

The President's Office, along with the Campus Security Authority Personnel, work closely with the Office of Public Relations when there is an imminent threat at the college. The college utilizes email, telephone voice, text and web notification, utilizing the Safety Notification Alert Process (SNAP) and the local media.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

The college does not have on campus housing.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

The college does not have on campus housing.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

The college does not have on campus housing.

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
	0	0	0	0

Arrest Only: Other Alcohol Violations				
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Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
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Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
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Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
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Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
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Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
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Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
	0	0	0	0

Hazard Community & Technical College, Leslie County Center

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(c) How to prevent crimes:

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(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

The college does not have any housing

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

The college does not have on campus housing.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

The college does not have on campus housing.

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
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Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
	0	0	0	0

Arrest Only: Other Alcohol Violations				
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Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
	0	0	0	0

Other Alcohol
Violations
Report run 10/2/2017

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