

**Employee Acknowledgement of Receipt of Workers'
Compensation
Guide to Possible Biohazards
In the Work Place**

In the event of a suspected exposure the procedure relating to Workers' Compensation is as follows:

- Employee shall notify his or her supervisor immediately.
- Employer shall notify the local law enforcement agency by calling 911.
- 911 responders will arrange for the testing of the substance at the state public health laboratory or other authorized facility.
- If the substance-screening test is negative, the employee shall be notified that he or she will not be tested at this time. The public health laboratory will conduct further and more extensive testing to confirm the initial test.
- If the second test on the substance is positive, contradicting the initial negative test, the employee shall then be tested and/or treated immediately.
- If either test on the substance is positive, the employee's supervisor shall complete a First Report of Injury (IA-1) as soon as possible.
- Claims shall not be approved under Workers' Compensation if an employee independently seeks testing or medical treatment without a positive substance reading.

I, _____ have been informed by my supervisor of the
(Please Print Name)
procedures regarding possible exposure of infectious, biological or harmful
chemicals.

Supervisor's Name

Employee's Signature

Date

Social Security Number

Date

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