

## KCTCS Digital Literacy Requirement

We at KCTCS are committed to your success both in your college classes and in the career of your choice. Possessing a high level of computer skills, what we define as “digital literacy,” is essential in today's educational and work environments.

To ensure that you obtain the computer skills necessary to be productive in a 21<sup>st</sup> century workplace, KCTCS has adopted the **Internet and Computing Core Certification (IC<sup>3</sup>) global standards for digital literacy** effective the Fall Semester of the 2012 Academic Year. These standards can be reviewed at Certiport's website ([www.certiport.com](http://www.certiport.com)). All KCTCS degree-seeking students are now required to demonstrate achievement of these global standards either through testing or by completion of courses designed to provide these skills.

Currently, there are courses available at your local college that meet The IC<sup>3</sup> global standards. Please see an advisor at your local KCTCS college to enroll in a course that meets your needs. In addition, KCTCS instructors are currently in the process of certifying other courses that meet the IC<sup>3</sup> global standards and provide the necessary skills for your success.

If you believe that you already possess these basic skills, you can demonstrate these skills by taking the Certiport IC<sup>3</sup> Fast Track examination and scoring at least **75% (750 out of 1,000 points)**. This achievement satisfies the KCTCS Digital Literacy requirement and allows you to bypass courses that you don't need to take.

We also recognize that some students possess a higher level of computer skills upon entering college. For those students, Certiport provides a more rigorous certification-level examination, the IC<sup>3</sup>. This examination takes 3 hours to complete, and covers in depth the IC<sup>3</sup> global standards. Completion of this examination with a minimum 70% satisfies the Digital Literacy requirement AND may qualify you for 3 hours of college credit.

Again, we are committed to your success, and to providing opportunities that best fit you as an individual student. To find out more information about these global standards and assistance in selecting the option that best fits your needs, please contact an advisor at your local KCTCS college.

*For more detailed information, please see the back of this page.*

## KCTCS Digital Literacy Requirement

The Kentucky Community and Technical College System (KCTCS) adopted the Internet and Computing Core Certification (IC<sup>3</sup>) global standards for digital literacy effective the Fall 2012 Academic Year. A complete listing of the IC<sup>3</sup> objectives may be found at

[http://www.certiport.com/Portal/desktopdefault.aspx?page=common/pagelibrary/IC3\\_Certifications.html](http://www.certiport.com/Portal/desktopdefault.aspx?page=common/pagelibrary/IC3_Certifications.html)

Though many new students are adept users of social technologies, they often lack the digital literacy skills needed to effectively perform basic academic tasks essential for success in college.

The IC<sup>3</sup> Standards provide both students and job seekers an understanding of the digital skills needed to succeed in environments that require the use of computers and the internet. The global standards are an internationally recognized standard for digital literacy and reflect the most relevant skills for school and business today.

All AA, AS, AFA, AAS, and diploma students graduating from KCTCS must demonstrate digital literacy by one of the following means within five years preceding their current admission to a KCTCS college:

1. Scoring a minimum of an 75% composite score on the **IC<sup>3</sup> Fast Track exam**<sup>1,2</sup>, or
2. Achieving the IC<sup>3</sup> Certification<sup>3</sup>, or
3. Articulating credit from another institution which has demonstrated compliance with the above course criteria as identified by the registrar of the receiving college in cooperation with the digital literacy faculty of the receiving college, or
4. Receiving credit for an approved KCTCS digital literacy course<sup>4</sup>, or
5. Providing documentation of successful completion of other certification exams as approved by KCTCS<sup>5</sup>.

**Students may purchase the Certiport IC<sup>3</sup> Fast Track exam voucher at the Barnes & Noble on their campus. After purchase, students should take the voucher to their local testing center for administration of the exam.**

<sup>1</sup>The IC<sup>3</sup> Fast Track exam is a 60-minute, 73-question exam made up of questions from the pool of questions used on the full IC<sup>3</sup> Certification exam. Each exam is randomly generated pulling roughly an equal quantity of questions from the three major categories of questions: Computing Fundamental, Key Applications, and Living On-line.

<sup>2</sup>A 75% (750/1,000) score is the required passing score for the IC<sup>3</sup> Fast Track exam. Passing the IC<sup>3</sup> Fast Track exam will satisfy the KCTCS Digital Literacy requirement but does not result in credit for any academic course and does not earn the IC<sup>3</sup> certification.

<sup>3</sup>Students can achieve IC<sup>3</sup> Certification by taking the full IC<sup>3</sup> certification exam (administered in three parts) to satisfy the Digital Literacy requirement and may earn 3 hours of college credit.

<sup>4</sup>Approved KCTCS digital literacy courses are listed in the KCTCS Catalog.

<sup>5</sup>Alternative certifications for digital literacy are under review and consideration and will be added as options when approved.